



**ST. CLAIR**  
COLLEGE

ADMISSIONS HANDBOOK  
2020 | 2021

START **HERE** GO ANYWHERE



# A MESSAGE FROM THE PRESIDENT

Welcome to St. Clair College!

The fact that you are holding this publication means that you are preparing to set off on one of the most fulfilling journeys of your lifetime: exploring your educational opportunities as you seek to achieve your career goals....congratulations!

Everyone at St. Clair College recognizes how monumentally important this decision is and we will strive to assist you in every way possible as you review your options. Your review of this Admissions Handbook is the first step in that process, as it provides you with details about our offerings and their associated career opportunities.

Subsequently, also, I encourage you to explore the College in other manners. If possible, come and visit us for a tour, meet with academic advisors, chat with faculty and students. Drop in to one of our Open Houses, held twice a year. Or check our website ([www.stclaircollege.ca](http://www.stclaircollege.ca)) and social media outlets, for even more information about program content, our vast array of campus services and personal stories about the achievements of our staff, students and graduates. If you have the chance to speak to one of our alumni (there are over 110,000 of them), I'm confident they'll attest to the excellence of the education they enjoyed at St. Clair.

We are elated that you will set off on this life-changing journey from St. Clair College as your starting point. I promise you that our excellent faculty and support staff, our student organizations and our many helpful services will be there to assist you every step of the way.

**Patti France** M.Ad.Ed.

President



# Program Listing by Specialization

For complete program details and admission requirements please visit the program page shown below.

| ABOUT ST. CLAIR COLLEGE                       |  | PAGE NO. |
|---|--|----------|
| Transfer Agreements                           |  | 4        |
| Why St. Clair College                         |  | 6        |
| Windsor/Chatham - We're Closer Than You Think |  | 8        |
| Windsor Campus                                |  | 10       |
| Downtown Campuses                             |  | 12       |
| Chatham Campus                                |  | 14       |
| Campus Life                                   |  | 16       |
| Student Services                              |  | 18       |
| Your Home Away from Home                      |  | 20       |
| Saints Athletics                              |  | 22       |
| Gaming  |  | 24       |
| Apprenticeship                                |  | 26       |

| CODE      | ZEKELMAN SCHOOL OF BUSINESS & IT   | PAGE NO. |
|-----------|--|----------|
| B600/K600 | Business (Windsor/Chatham)   | 29       |
| B010/K150 | Business Accounting (Windsor/Chatham)                                    | 29       |
| B007      | Business Administration - Accounting                                     | 30       |
| B851      | Business Administration - Finance  | 30       |
| B880      | Business Administration - Human Resources                                | 31       |
| B009      | Business Administration - Marketing                                      | 31       |
| B012      | Business - Marketing   | 32       |
| T860      | Computer Systems Technician - Networking                                 | 32       |
| T861      | Computer Systems Technology - Networking                                 | 33       |
| B018      | Data Analytics for Business  | 33       |
| B906      | Esports Administration & Entrepreneurship                                | 34       |
| B802      | Human Resources Management   | 34       |
| B699      | Honours Bachelor Administration (Information & Communication Technology) | 35       |
| B999      | International Business Management - Logistics Systems                    | 36       |
| B990      | Mobile Applications Development  | 36       |
| B227      | Office Administration - General  | 37       |
| B226      | Office Administration - Executive  | 37       |
| K231      | Office Administration - Executive (Fast Track - Chatham)                 | 37       |
| B228      | Office Administration - Health Services                                  | 38       |
| K238      | Office Administration - Health Services (Fast Track - Chatham)           | 38       |

| CODE      | SCHOOL OF COMMUNITY STUDIES                          | PAGE NO. |
|-----------|--|----------|
| B935      | Autism & Behavioural Science                         | 40       |
| B992      | Child & Youth Care                                   | 40       |
| K994      | Child & Youth Care - Accelerated (Chatham)           | 40       |
| K200      | Developmental Services Worker (Chatham)              | 41       |
| K824      | Developmental Service Worker - Accelerated (Chatham) | 41       |
| B101/K240 | Early Childhood Education (Windsor/Chatham)          | 41       |
| B820      | Early Childhood Education - Accelerated              | 41       |
| B846      | Early Childhood Education - Concurrent               | 42       |
| B899      | Educational Support                                  | 42       |
| C623      | Liberal Arts   | 42       |
| B895      | Social Service Worker - Gerontology                  | 43       |

| CODE | DESIGN/BUILD                        | PAGE NO. |
|------|-------------------------------------|----------|
| T020 | Architectural Technology            | 45       |
| T965 | Carpentry & Renovation Techniques   | 45       |
| T154 | Civil Engineering Technology        | 46       |
| T036 | Construction Engineering Technician | 46       |
| T146 | Interior Design                     | 47       |
| T805 | Woodworking Technician              | 47       |

| CODE | SCHOOL OF ENGINEERING TECHNOLOGIES                            | PAGE NO. |
|------|---|----------|
| T755 | Biomedical Engineering Technology - Equipment & Devices       | 49       |
| T836 | Chemical Laboratory Technology                                | 49       |
| T974 | Electromechanical Engineering Technician - Robotics           | 50       |
| T929 | Electronics Engineering Technology - Industrial Automation    | 50       |
| T826 | Mechanical Engineering Technology - Automotive Product Design | 51       |
| T942 | Power Engineering Technician                                  | 51       |
| T940 | Power Engineering Techniques                                  | 52       |
| T941 | Power Engineering Technology                                  | 52       |

| CODE | FITNESS & SPORT MANAGEMENT    | PAGE NO. |
|------|-------------------------------|----------|
| H879 | Fitness & Health Promotion    | 54       |
| B904 | Sport & Recreation Management | 54       |

| CODE      | SCHOOL OF HEALTH SCIENCES  | PAGE NO. |
|-----------|--|----------|
| H912      | Advanced Medical Esthetics Practitioner                                      | 56       |
| H794      | Cardiovascular Technology  | 57       |
| H915      | Dental Assisting Level I & II  | 57       |
| H800      | Dental Hygiene   | 58       |
| H796      | Diagnostic Medical Sonography  | 58       |
| H837      | Medical Laboratory Science   | 59       |
| H299      | Medical Laboratory Technician  | 59       |
| H850/K950 | Nursing, BScN (Windsor/Chatham)  | 60       |
| K893      | Occupational Therapist Assistant/Physiotherapist Assistant (Chatham)         | 60       |
| H840/K940 | Paramedic (Windsor/Chatham)  | 61       |
| H932/K933 | Personal Support Worker (Windsor/Chatham)                                    | 61       |
| H812      | Pharmacy Technician  | 62       |
| H863/K963 | Practical Nursing (Windsor/Chatham)  | 62       |
| C904/K904 | Pre-Health Sciences Pathway to Advanced Diplomas & Degrees (Windsor/Chatham) | 63       |
| T876      | Pre-Service Firefighter Education & Training                                 | 63       |
| H795      | Respiratory Therapy  | 64       |
| H258      | Veterinary Technician  | 64       |

| CODE | HOSPITALITY & TOURISM            | PAGE NO. |
|------|----------------------------------|----------|
| B395 | Culinary Management              | 66       |
| B940 | Hospitality - Hotel & Restaurant | 67       |
| B826 | Tourism - Travel                 | 67       |

For programs with Experiential Learning (Work Placement/Internship): Costs for accommodation, if needed, travel and related expenses is at the student's own expense. It is recommended for most programs, that students have access to a laptop or desktop computer while away from home during experiential learning periods. Textbooks and other materials are in addition to Tuition Fees. Textbook prices may be found through the Bookstore website.

| CODE                                     | SCHOOL OF MEDIA, ART & DESIGN                               | PAGE NO. |
|--|---|----------|
| B875                                     | Advertising & Marketing Communications Management           | 69       |
| T993                                     | Animation - 2D/3D   | 69       |
| B908                                     | Event Management  | 70       |
| B877                                     | Fashion Design Technician                                   | 70       |
| T809                                     | Graphic Design  | 71       |
| B894                                     | Journalism  | 71       |
| B882                                     | Media Convergence   | 72       |
| A887                                     | Music Theatre Performance                                   | 72       |
| B791                                     | Public Relations  | 73       |
| B792                                     | Web & Interactive Advertising                               | 73       |
| CODE                                     | SCHOOL OF SKILLED TRADES                                    | PAGE NO. |
| K788                                     | Electrical Engineering Technician (Chatham)                 | 75       |
| T947/K731                                | Electrical Techniques (Windsor/Chatham)                     | 75       |
| B912/K946                                | Esthetician (Windsor/Chatham)                               | 76       |
| T914                                     | Hairstylist   | 76       |
| T207                                     | Heating Refrigeration & Air Conditioning Technician         | 77       |
| T866                                     | Landscape Horticulture                                      | 78       |
| T855                                     | Mechanical Engineering Technician - Industrial              | 78       |
| T867                                     | Mechanical Technician - CAD/CAM                             | 79       |
| T923                                     | Mechanical Techniques - Precision Metal Cutting             | 79       |
| T167                                     | Motive Power Technician                                     | 80       |
| T954                                     | Plumbing Techniques   | 80       |
| K766                                     | Powerline Technician (Chatham)                              | 81       |
| T949                                     | Welding Techniques  | 81       |
| CODE                                     | SOCIAL JUSTICE  | PAGE NO. |
| B961                                     | Border Services   | 84       |
| K967                                     | Border Services - Fast Track (Chatham)                      | 84       |
| B603                                     | Community & Justice Services                                | 84       |
| C999                                     | Honours Bachelor Degree - Social Justice & Legal Studies    | 85       |
| B897                                     | Paralegal   | 86       |
| B959                                     | Paralegal - Accelerated                                     | 86       |
| B819                                     | Police Foundations  | 86       |
| K919                                     | Police Foundations - Fast Track (Chatham)                   | 86       |
| B803                                     | Protection Security & Investigations                        | 87       |
| K813                                     | Protection Security & Investigations - Fast Track (Chatham) | 87       |
| CODE                                     | PREPARATORY PROGRAMS  | PAGE NO. |
| C772/K972                                | Academic & Career Entrance (ACE) (Windsor/Chatham)          | 89       |
| C774                                     | College & Employment Preparation (CEP)                      | 89       |
| C365                                     | Community Integration through Cooperative Education         | 90       |
| EAP                                      | English for Academic Purposes (EAP)                         | 90       |
| C862                                     | General Arts & Science                                      | 91       |
| ADMISSIONS                               | PAGE NO.  |          |
| Credit Transfer & Pathways to University | 92  |          |
| Financial Aid                            | 94  |          |
| Admission Procedures                     | 95  |          |
| Tuition Fees                             | 97  |          |
| Notes Pages                              | 98  |          |



## Start Here Go Anywhere

is the essence of a St. Clair College education. You can have both a solid, hands-on college credential and a university degree! St. Clair has multiple pathway agreements with universities in Windsor, Canada and around the world.

***Check out all of our formal agreements on pages 92 & 93.***



**START HERE**



**PATHWAY PARTNERS**

**GO ANYWHERE**



# WHY ST. CLAIR

St. Clair College offers tons of exciting advantages for its students including:



**100+**  
Programs

**Hundreds**  
of Pathways



**2** Amazing  
Residences

**\$3M**  
in Bursaries &  
Scholarships

Applied Research  
& Work-Integrated  
Learning



**8.7/10 Grads**  
Employed within 6 Months



# COLLEGE?



WE'RE CLOSER THAN  
**YOU THINK**



Where Canada Begins



Our campuses in Windsor and Chatham are well worth the drive to check out! Arrange a tour with one of our Saints Brigades. Email or call us and we'll be happy to show you around!  
[tour@stclaircollege.ca](mailto:tour@stclaircollege.ca) | 519.972.2760

**Approximate Driving Time to St. Clair College**

|                    | <b>Windsor</b> | <b>Chatham</b> |
|--------------------|----------------|----------------|
| London             | 2 hours        | 1 hour         |
| Kitchener/Waterloo | 3 hours        | 2 hours        |
| Toronto            | 3.5 hours      | 2.5 hours      |
| Niagara Falls      | 4 hours        | 3 hours        |
| Sault Ste. Marie   | 5 hours        | 6 hours        |
| North Bay          | 7 hours        | 6 hours        |
| Ottawa             | 8 hours        | 7 hours        |



YOUR JOURNEY STARTS **HERE**

WINDSOR





We're the 4th most multicultural city in Canada, creating unique shopping and dining experiences.



Windsor - Canada's gateway, shares an international border with Michigan providing access to pro-sports, concerts, great restaurants and more just minutes away!



Windsor's pizza is some of the best in Canada!



Strong post-secondary community with over 30,000 college and university students annually.



Riverfront views, waterfront concerts, summer festivals and more, make Windsor the place to be.

**CANADA STARTS HERE**



# WINDSOR



ST. CLAIR COLLEGE  
aircollege.ca

## Windsor Campus

Windsor Campus is home to over 10,000 full-time students who study in over 100 diploma, advanced diploma, degree and graduate certificate programs.





The campus has tons of amenities including a SportsPlex, large student residence, high-tech labs and home to our future Sports Park facility.

Our state-of-the-art SportsPlex offers students free access to the 10,000 sq. ft. fitness centre. There is also a triple gym, elevated running track and lots of change rooms.



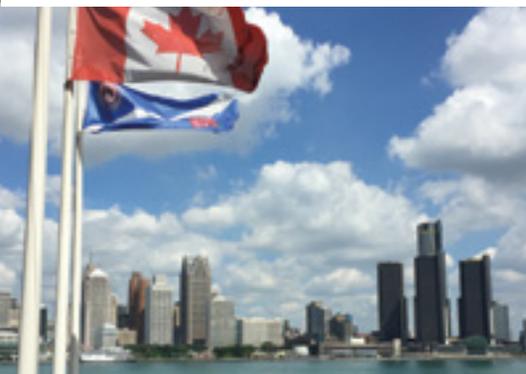
## Downtown Campuses

St. Clair College's downtown campuses bring a whole new vibe to the city centre. The approximate 3,000 students who attend classes in the city's core love the urban atmosphere and the incredible waterfront views.





# WE'RE GROWING!



Our footprint has expanded to include the St. Clair College Centre for the Arts, One Riverside Drive where the Zekelman School of Business & I.T. is located and the MediaPlex, which is home to our Journalism, Media Convergence, Public Relations and Tourism - Travel programs.

Tuition Fees see page 97. For Admissions information see page 95.  
For pathway, degree completion and credit transfer agreements, please see page 92.



## Chatham Campus

Chatham campus is a tight-knit campus of over 1,200 students offering all of the amenities of a large campus. Residence, gym and fitness centre, and a newly expanded student centre provide students with a great campus-life experience.



Chatham-Kent is a welcoming, culturally diverse community offering a multitude of activities including:

- Shopping, cafes and micro - breweries.
- Live music, art galleries and more.
- Close proximity to beaches and hiking trails.
- The region's biggest classic car show.



# #CAMPUSLIFE

Beyond the classroom there is so much to do to make your campus experience a truly memorable one. If you're into getting involved on campus or giving back to the community, there is something for everyone.



## Get Involved!

- Student-run program clubs.
- Fundraisers for the community.
- State-of-the-art gym facilities on campus.
- Skills competitions.
- Student government to hone your leadership skills.
- Saints gaming esports team.
- Lots of varsity and intramural sports.
- And much more!



# STUDENT SERVICES

## Student Services

St. Clair College provides a wide range of student services to support student success and retention. Services include financial aid, tutoring, academic counselling, disability services, testing, library, health services and more!



## Resources to help you succeed

---

### Improve your knowledge of course materials

- One-on-one peer tutoring.
- Group tutoring.
- Walk-In tutoring.

### Counselling - It's free and confidential

- Academic Counselling.
- Educational Counselling.
- Career Counselling.
- Personal Counselling.

### Accessibility Services

- Learning Accommodations.
- Learning Strategies.
- Assistive Technology.
- Deaf & Interpreting Services.
- Testing Services.

### Library Resource Centre

- Research help.
- Print and on-line resources.
- Quiet and group study spaces.

### First Nations, Métis & Inuit Services

- Culturally-based support services.
- Cultural learning resources.
- FNMI Student Centre.

### Health Centre Services

- Primary Health Care & First Aid.
- Social Worker.
- Pre-Placement Health Clearance.





# YOUR HOME

## Quittenton Hall Windsor Campus

Stay right on campus in our 204 - two bedroom suite residence, complete with kitchenette, bathroom, individual bedrooms and lots of residence life activities.  
[stclairresidence.ca](http://stclairresidence.ca)

**Residence Room Cost - \$6,300 (2 Semesters)\***

### Meal Options

**Windsor Residence:** While you have a kitchenette in your suite, we know everyone's meal choices are different. So we have made it flexible for you! Choose from a wide variety of food services on campus including Griff's Restaurant, Eatery 101, Subway, Capri Pizza, Hamoudi's Shawarma and Tim Hortons.

\*2019 Rates



Lower Level

Ground Floor

Upper Level

## Chatham Residence

Our 4 bedroom, 18 unit townhomes are a great way to experience living away from home. Each unit offers a full kitchen, living room area, four bedrooms, two bathrooms and an in-unit laundry. Book early because they fill up fast!  
[stclairresidence.ca](http://stclairresidence.ca)



# SOFTBALL

## Saints Athletics

Saints Athletics has a history of excellence in varsity sports. With multiple Provincial and National Championships to their names, the College's Athletics program is supported by an experienced team of coaches and staff.

### Saints Varsity Sports

- Men's Baseball
- Women's Softball
- Men's & Women's Outdoor Soccer
- Men's & Women's Indoor Soccer
- Men's & Women's Volleyball
- Men's & Women's Basketball
- Cross Country Running
- Men's & Women's Golf

[saintsathletics.ca](http://saintsathletics.ca)



ST. CLAIR COLLEGE  
**SAINTS**  
ATHLETICS

ATHLETES  
CAN EARN  
**\$1,250**  
PER SPORT  
SEMESTER



INTRODUCING THE NEW  
**ST. CLAIR COLLEGE**  
**SPORTS PARK**  
 COMING SOON



Another great project to enhance student life on campus. The new Sports Park will include:

**Softball Stadium**

- Fully lighted artificial field.
- 650-seat spectator seating.
- Concession space.
- Varsity softball team room.
- Press box and scoreboard.

**Soccer Stadium**

- Fully lighted artificial field.
- 1,500 seat spectator seating.
- Concession space.
- Varsity soccer team rooms.
- Press box and scoreboard.

**Beach Volleyball**

- Four lighted courts with lounge.

**Tennis Academy**

- Four indoor courts.
- Pro shop.
- Dressing rooms.

# Canada's First Varsity Esports Team

St. Clair College is a destination school for gamers and esports enthusiasts looking to enhance their college experience.

As a member of the saints gaming esports team:

- Receive a scholarship to help pay your tuition.
- Travel to tournaments throughout Ontario, Quebec and Michigan.
- Earn access to our dedicated training facilities for practices and matches against other colleges.

Don't think you'll make the team but still want to be involved? Join us:

- Gaming lab open to all students featuring 30 high end Alienware PC's.
- Campus events happening throughout the school year.
- Engage with other gamers on campus through our Discord and Twitch communities.

## Console

Super Smash Bros.™ Ultimate

## PC

League of Legends®  
Overwatch®  
Fortnite  
Hearthstone®  
Rainbow Six® Siege  
Counter-Strike®: Global Offensive  
Rocket League

Catch live stream action at  
[twitch.tv/saintsgamingca](https://twitch.tv/saintsgamingca)

Follow us on social media!

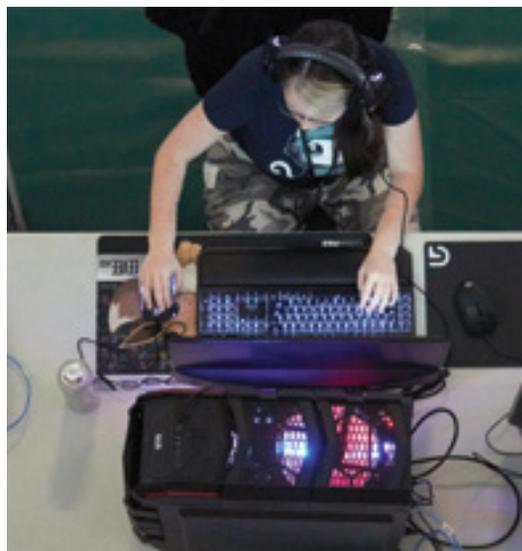
FB: [@saintsgamingca](https://www.facebook.com/saintsgamingca)

Twitter: [@saintsgamingca](https://twitter.com/saintsgamingca)

Instagram: [saintsgamingca](https://www.instagram.com/saintsgamingca)

[saintsgaming.ca](https://saintsgaming.ca)





# APPRENTICESHIP

## Apprenticeship

An apprenticeship is a training agreement between a person who wants to learn a skill and an employer who needs a skilled worker. The training is a combination of classroom and on-the-job instruction. When you're working, you learn skills by completing various operations associated with the trade under the supervision of a qualified tradesperson. The entire process takes from two to five years to complete depending on the occupation.

Please contact the Ministry Apprenticeship Office at 519-973-1441 or toll free 1-800-663-5609 or contact St. Clair College for a variety of Pro-Apprenticeship offerings:  
Skilled Trades Department  
519-972-2727 Ext. 5000



## Currently St. Clair College Offers the Following Apprenticeship Programs:

### Block Release Apprenticeship – Windsor Campus

| Code | Program  | Levels  |
|------|--|---------|
| 310S | Automotive Service Technician<br>Contact <a href="mailto:dvincent@stclaircollege.ca">dvincent@stclaircollege.ca</a> for more information       | 1, 2, 3 |
| 401A | Brick & Stone Mason<br>Contact <a href="mailto:rlauzon@stclaircollege.ca">rlauzon@stclaircollege.ca</a> for more information                   | 1, 2, 3 |
| 415A | Cook Branch 2<br>Contact <a href="mailto:mjohnston@stclaircollege.ca">mjohnston@stclaircollege.ca</a> for more information                     | 1, 2    |
| 309A | Electrician: Construction & Maintenance<br>Contact <a href="mailto:ttiens@stclaircollege.ca">ttiens@stclaircollege.ca</a> for more information | 1, 2, 3 |
| 403A | General Carpentry<br>Contact <a href="mailto:rroynt@stclaircollege.ca">rroynt@stclaircollege.ca</a> for more information                       | 1, 2, 3 |
| 332A | Hairstylist<br>Contact <a href="mailto:mmcintosh@stclaircollege.ca">mmcintosh@stclaircollege.ca</a> for more information                       | 1, 2    |
| 306A | Plumber<br>Contact <a href="mailto:gducharme@stclaircollege.ca">gducharme@stclaircollege.ca</a> for more information                           | 1, 2, 3 |

### Part-Time Release Apprenticeship – Windsor Campus

| Code | Program  | Levels  |
|------|--|---------|
| 309A | Electrician: Construction & Maintenance<br>Contact <a href="mailto:ttiens@stclaircollege.ca">ttiens@stclaircollege.ca</a> for more information                           | 1, 2, 3 |
| 442A | Industrial Electrician<br>Contact <a href="mailto:ttiens@stclaircollege.ca">ttiens@stclaircollege.ca</a> for more information  | 1, 2, 3 |
| 634A | Information Technology Contact Centre Technical Support Agent<br>Contact <a href="mailto:lzuccato@stclaircollege.ca">lzuccato@stclaircollege.ca</a> for more information | 1, 2    |
| 634D | Information Technology Contact Centre Inside Sales Agent<br>Contact <a href="mailto:lzuccato@stclaircollege.ca">lzuccato@stclaircollege.ca</a> for more information      | 1, 2    |
| 634E | Information Technology Contact Centre Customer Care Agent<br>Contact <a href="mailto:lzuccato@stclaircollege.ca">lzuccato@stclaircollege.ca</a> for more information     | 1, 2    |
| 429A | General Machinist<br>Contact <a href="mailto:gsteed@stclaircollege.ca">gsteed@stclaircollege.ca</a> for more information   | 1, 2, 3 |
| 431A | Mould Maker<br>Contact <a href="mailto:gsteed@stclaircollege.ca">gsteed@stclaircollege.ca</a> for more information   | 2, 3    |
| 430A | Tool & Die Maker<br>Contact <a href="mailto:gsteed@stclaircollege.ca">gsteed@stclaircollege.ca</a> for more information  | 2, 3    |
| 433A | Industrial Mechanical Millwright<br>Contact <a href="mailto:lmota@stclaircollege.ca">lmota@stclaircollege.ca</a> for more information                                    | 1, 2, 3 |
| 310T | Truck & Coach Technician<br>Contact <a href="mailto:jleightizer@stclaircollege.ca">jleightizer@stclaircollege.ca</a> for more information                                | 1, 2, 3 |

F  
&  
S  
E  
L  
M  
A  
N  
S  
C  
H  
O  
O  
L  
O  
F  
B  
U  
S  
I  
N  
E  
S  
S

## Zekelman School of Business & Information Technology

Today's employers value the skills that come with a Business diploma. Whether it's accounting, finance, international business management, HR or marketing, having a solid foundation in business principles can open up doors in any business sector.



ST. CLAIR COLLEGE  
ZEKELMAN  
SCHOOL OF  
BUSINESS  
INFORMATION TECHNOLOGY

## Business

Windsor Campus **B600**

Chatham Campus **K600**

Two Year - Ontario College Diploma

Starts: September (Windsor & Chatham)  
January (Windsor only)

Graduates of the Business program will be able to carry out a variety of business functions within Canadian and international business settings. Students will obtain a practical comprehension of key principles and practices necessary for success in the field of business. A number of skill areas will be addressed, such as accounting, marketing and human resources, ensuring a strong base in business fundamentals. This is a general business program designed to offer the widest possible career and/or additional educational opportunities upon graduation.

### PROGRAM HIGHLIGHTS

- Broad-based business skills including accounting, marketing, human resource administration, business communications and economics.
- Knowledgeable professors with solid industry experience giving students first-hand insight into the field.
- Smooth transition upon completion of first year to other business programs offered at the College.
- Pathway to Wayne State University.

### CAREER OPPORTUNITIES

Graduates will have a broad knowledge of business principles which will help them gain entry-level jobs in any discipline. They will have the foundational knowledge to entertain a small business startup.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level.

Mature students see Admissions Procedures on page 95.

## Business – Accounting

Windsor Campus **B010**

Chatham Campus **K150**

Two Year - Ontario College Diploma

Starts: September (Windsor & Chatham)  
January (Windsor only)

Accounting plays a vital role in the business world and is in demand in every segment of the Canadian and global economy. The Business - Accounting two-year program provides students with a solid background in accounting and bookkeeping from a broad business perspective. Graduates of this program are proficient in various accounting, income tax and spreadsheet software packages.

### PROGRAM HIGHLIGHTS

- In-depth curriculum of accounting theory and practical applications in the areas of financial accounting, cost accounting, taxation, financial management and information systems.
- Broad-based business skills, including marketing, human resource administration, business communications and economics.
- Knowledgeable professors with solid industry experience giving students first-hand insight into the field.
- Up-to-date computer labs using the latest accounting software.
- Seamless transition to the three-year accounting program.
- Transfer opportunities with several Canadian universities.
- Courses may be accepted as prerequisites and/or technical course exemptions towards the Advanced Certificate in Accounting & Finance (ACAF).
- Pathway to Wayne State University.

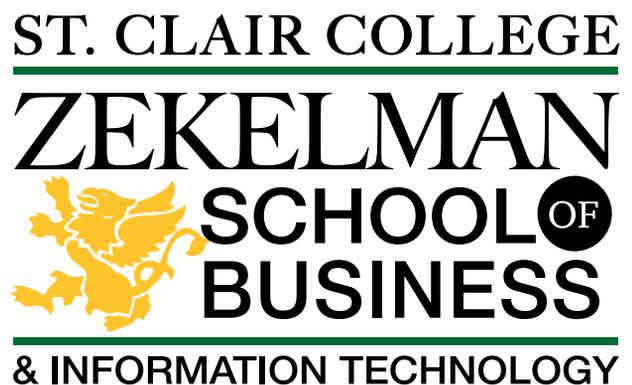
### CAREER OPPORTUNITIES

Graduates of this program are prepared for entry-level positions as accounting clerks, bookkeepers or accounting trainees. The positions are generally in small and medium-sized businesses, the not-for-profit sector or government offices.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.



## Business Administration – Accounting

Windsor Campus **B007**

Three Year – Ontario College Advanced Diploma  
Starts: September and January

The Business Administration – Accounting three-year program provides a well-rounded curriculum of accounting theory and practical applications leading to a wide range of career possibilities. Students are given rigorous training in various accounting disciplines, including cost management, financial accounting, taxation, financial management, auditing and information systems. Graduates of this program are proficient in various accounting, income tax and spreadsheet software packages. Students also gain broad-based business, communication and workplace skills that employers are looking for.

### PROGRAM HIGHLIGHTS

- Knowledgeable professors with solid industry experience giving students first-hand insight into the field.
- Up-to-date computer labs using the latest accounting software.
- Work placements for qualifying students allowing for hands-on real-world application of the skills and principles learned in the classroom, along with networking opportunities with possible future employers.
- Transfer agreements and opportunities with several Canadian and American universities.
- Opportunity for qualifying graduates to complete a Bachelor of Commerce (B. Comm.) from Nipissing University on the St. Clair College campus.
- Courses may be accepted as prerequisites and/or technical course exemptions towards the Advanced Certificate in Accounting & Finance (ACAF).
- Pathway to Wayne State University.

### CAREER OPPORTUNITIES

Graduates of the Business Administration – Accounting program are prepared for a wide range of career opportunities in accounting or financial management. Entry-level positions include financial analyst, budget analyst, tax preparer, junior accountant, bookkeeper or management trainee.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Business Administration – Finance

Windsor Campus **B851**

Three Year – Ontario College Advanced Diploma  
Starts: September and January

The financial services sector is diverse and ever-growing. Today, individuals and families are looking to financial experts to help them navigate and plan their lives in a way that is financially sound and secure. Graduates from the Business Administration – Finance program will have specialized knowledge in the field of finance. Students will be given an in-depth education on various areas of this industry, including Canadian securities, insurance products and personal financial planning, along with the marketing skills needed to sell financial services and products. It's a field of study that leads to a wide variety of career possibilities.

### PROGRAM HIGHLIGHTS

- Third-year work placements in a financial institution for qualifying students, which allows for practical experiential learning and networking opportunities with possible future employers.
- Provides training to write the licensing exams for the Canadian Securities Course (CSC) and the Life License Qualification Program (LLQP).
- Up-to-date computer labs using financial planning software that is similar to the programs currently used by professionals in the field of finance.
- Opportunity for qualifying graduates to complete a Bachelor of Commerce (B. Comm.) from Nipissing University on the St. Clair College campus.
- Pathway to Wayne State University.

### CAREER OPPORTUNITIES

Opportunities exist for entry-level positions in financial institutions including banks and credit unions, investment firms, stock and mortgage brokerages, credit departments and insurance companies.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Business Administration – Human Resources

Windsor Campus **B880**

Three Year – Ontario College Advanced Diploma  
Starts: September and January

This program prepares students for careers in the Human Resources Departments in both business and government sectors. Human Resources is a highly dynamic field and graduates are prepared to handle recruiting, payroll and benefits. They can also assist in the areas of labour relations and health and safety concerns. This program also prepares students for general management roles in all sectors of industry. This program will appeal to students who have good interpersonal skills and a solid understanding of business. Students must also be comfortable with the confidentiality needed in the field to conduct themselves in a professional manner.

### PROGRAM HIGHLIGHTS

- Work placement in a human resources department in the third year of the program, allowing 14 weeks (80 hours) in a Human Resources setting.
- Professional preparation for ensuring policies, programs and procedures are in place for a business or company's personnel and that it is aligned with their overall strategy for success.
- Preparation for Certified Human Resources Professional designation (CHRP) governed by the Human Resources Professionals Association of Ontario.
- Opportunity for qualifying graduates to complete a B. Comm. from Nipissing University on the St. Clair College campus.

### CAREER OPPORTUNITIES

Graduates find positions in a number of areas, including company recruiting, training and labour relations, payroll, benefits and compensation.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Business Administration – Marketing

Windsor Campus **B009**

Three Year – Ontario College Advanced Diploma  
Starts: September and January

Much of a business or organization's success is due to marketing strategies. Marketing is an ever-changing and diverse field with a wide array of career opportunities. This program enables students to learn about management skills, the promotion of products, services, companies, consumer behaviour, market research, sales promotion and logistics. If you are a strategic and creative thinker with fresh, forward-thinking ideas, strong analytical skills and are comfortable as a team leader, this program and field may be just right for you!

### PROGRAM HIGHLIGHTS

- Marketing research projects in the local community allow for hands-on practical and experiential learning.
- Third-year students have an opportunity to participate in the Ontario Colleges Marketing Competition (OCMC).
- Work placements for qualified third-year students in their final semester.
- Articulation agreements so students can obtain a degree with a variety of universities, including Nipissing University (offered on the St. Clair College campus), Walsh College, Davenport University or study abroad in Ireland or Australia.
- Continuously updated curriculum based on current trends, including social media marketing content.
- Program and Event planning allows students to organize and stage a real marketing event.
- Pathway to Wayne State University.

### CAREER OPPORTUNITIES

Marketing management opportunities exist in a number of broad based firms, including sales, retail and insurance companies. Some opportunities also exist in public relations or communications. Graduates have found employment in sports marketing, event marketing, logistics companies and media outlets.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Business – Marketing

Windsor Campus **B012**

Two Year – Ontario College Diploma

Starts: September and January

For students interested in a career in promotion and sales, marketing is the stream to pursue. The graduate of Business – Marketing will possess the presentation skills necessary to promote and sell products or services. Graduates will gain knowledge of the new technology being utilized in marketing and will learn the intricacies of marketing research. Graduates will be prepared to work in retail sales. This program will appeal to students who are outgoing and self-confident with a strong interest in business and sales. To succeed, students must be self-motivated and able to interact well with others.

### PROGRAM HIGHLIGHTS

- Field work includes marketing research projects in the community allowing for hands-on experiential learning and networking opportunities with possible future employers.
- Become proficient in current software programs used for social media.
- Curriculum is consistently updated to keep up with current trends and techniques in the dynamic and ever-changing field of marketing.
- Marketing Design Technologies teaches students how to build organizational websites.
- Program and Event Planning course provides students with the opportunity to learn various aspects of staging and marketing events by developing and launching a promotional event.
- Students will gain an understanding via simulation labs and business applications in banking, merchandising, consumer finance and payroll.

### CAREER OPPORTUNITIES

Marketing management opportunities exist in a number of broad-based fields including retail sales, insurance companies and social service agencies. Some opportunities also exist in public relations or communications. Graduates often get involved in entrepreneurial activities opening their own businesses. Others go into market research in small, medium and large national firms.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Computer Systems Technician – Networking

Windsor Campus **T860**

Two Year – Ontario College Diploma

Starts: September and January

Computer Systems Technicians have the skills to plan, administer, configure and maintain individual and networked computer systems. Graduates are trained to provide technical support for computer users in a business environment. This program will appeal to students who are problem solvers with good analytical skills. Students must be highly organized with a strong interest in computers.

### PROGRAM HIGHLIGHTS

- St. Clair is an official Cisco Networking Academy and prepares students to take the Cisco Certified Network Associate (CCNA), MCSA Administering Windows Server, CompTIA A+ and Security+ certifications (Comp TIA A+ allows for personal computer repair, maintenance and installation).
- Cisco networking lab.
- Students perform extremely well at Skills Competitions, including Skills Canada (Silver Medal 2017) and Skills Ontario (Gold, Silver & Bronze medals 2017).
- Active students run the Information Technology Club.

### CAREER OPPORTUNITIES

Graduates will have good advancement potential and opportunities for entry-level positions including technical support analyst, IT consultant and network technologist/administrator in a wide range of sectors including government, corporations and the public sector. Many graduates become self-employed or independent operators offering computer training, technical support and network administration.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U).

Mature students see Admissions Procedures on page 95.

# Computer Systems Technology Networking

Windsor Campus **T861**

Three Year – Ontario College Advanced Diploma

Starts: September and January

This program focuses on advanced computer network administration, including network security. Computer systems technologists also have project management, systems analysis and design skills. This program will appeal to students with a keen interest in highly complex network systems. Students must have good communication and analytical skills, enjoy problem-solving and be well organized.

## PROGRAM HIGHLIGHTS

- St. Clair is an official Cisco Networking Academy and prepares students to take the Cisco Certified Network Associate (CCNA), Implementing Cisco Wireless Network Fundamentals (WIFUND), MCSA Administering Windows Server, CompTIA A+ and Security+ certifications (Comp TIA A+ allows for personal computer repair, maintenance and installation).
- Cisco networking lab.
- Active student run Information Technology Club.
- Students work on a "real-world" project team designing and presenting a network proposal for an industry partner.
- Number one program in the province against all comparators in Student Satisfaction, Knowledge and Skills, Program Quality.
- Students perform extremely well at Skills Competitions, including Skills Canada (Silver Medal 2017) and Skills Ontario (Gold, Silver & Bronze medals 2017).
- Pathway to Wayne State University.
- Pathway to Honours Bachelor of Business Administration (Information & Communication Technology).

## CAREER OPPORTUNITIES

Graduates will have good advancement potential. Entry-level positions include technical support analyst, IT consultant and network technologist/administrator in a wide range of sectors including government, corporations and the public sector. Many graduates become self-employed or independent operators offering computer training, technical support and network administration.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

# Data Analytics for Business

Downtown Campus **B018**

Two Year – Ontario College Graduate Certificate

Starts: September and January

The Data Analytics for Business program prepares students to visualize past, present and future patterns by linking and presenting information in meaningful ways. The area of data analytics offers deeper insight and meaning of data sets for users by telling the story behind the information. This type of detailed and defined information enables graduates to effectively predict trends, understand the needs of customers, as well as make more informed business decisions.

Students will learn a unique blend of theoretical knowledge and advanced applicable skills. Students will also learn large scale data manipulation, how to collect, curate, encode and store data sets, which can be analyzed and mined in ways that can be reused and repurposed to solve challenges and predict future patterns for business decision making. Students will gain critical thinking skills that demonstrate the ability to use existing and discoverable data to solve business problems.

## CAREER OPPORTUNITIES

Graduates may find employment in various information technology companies throughout both the public and private sectors. Positions within these sectors include data administrators, database administrators (DBA), database analysts, database architects, data custodians, data warehouse analysts, technical database architect or in other capacities dealing with big data within the information technology field. Those with an entrepreneurial spirit may prefer self-employment opportunities within the field such as database development or design of data management solutions.

## ADMISSION REQUIREMENTS

Diploma or degree in a relevant field from a recognized college or university or demonstrated competence through related work.

## LAPTOP REQUIREMENTS

- MINIMUM RECOMMENDED HARDWARE - Intel I7 or AMD A10 processor or better with a chipset that must support virtualization
- 16 GB of RAM
- 1 TB hard drive
- Ethernet Network Card
- Wireless Network Card
- One USB 3.0 port (two preferred)
- 3 year comprehensive parts and labour (Recommended)

## SOFTWARE REQUIREMENTS

Windows 10 Professional Edition

## Esports Administration & Entrepreneurship

Windsor Campus **B906**  
Two Year – Ontario College Diploma  
Starts: September

The esports Administration and Entrepreneurship Program prepares students to work in the exciting and interactive business of esports. Students will learn practical business and entrepreneurial skills while developing a comprehensive knowledge of organized, multiplayer video game competitions. Courses of study include sports management, media production, event management, entrepreneurship, team and league administration and techno-marketing. Students will learn a unique blend of esports gaming topics including the history of esports and video game culture, broadcast and content creation, online streaming media platforms including Twitch and YouTube, along with the skills necessary to excel in the burgeoning esports industry. Participation in a variety of relevant, practical learning experiences will allow students to integrate their knowledge gained throughout the program in the planning, development and execution of large-scale competitive esports events. Students will experience, first hand, what it is like to be involved in the world of esports and esports administration.

### PROGRAM HIGHLIGHTS

- State-of-the-art esports facilities including an esports broadcast lab, open gaming lab and varsity training rooms A.K.A "The Nest."
- Work integrated learning opportunities with the Saints gaming varsity program and esports industry partners.
- Learn to create content for Twitch and YouTube through hands-on training and continue broadcasting after graduation.

### CAREER OPPORTUNITIES

Graduates of the program will be prepared to pursue a variety of career opportunities such as team and league administrators, marketing and promotion, event management and esports live stream technicians.

Graduates may also pursue esports entrepreneurial careers in amateur, collegiate and professional levels of competition as pro-players or esports coaches.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level.

## Human Resources Management

Downtown Campus **B802**  
Two Year – Ontario College Graduate Certificate  
Starts: September and January

This graduate (post-diploma or post-degree) certificate program is intended for those seeking employment in Human Resources Management or for individuals already in the field who wish to update and expand their skills in order to pursue a career in Human Resources Management and secure the CHRP designation. For further information go to [www.hrpa.org](http://www.hrpa.org) or call 1-800-387-1311.

Students who meet the graduate certificate admissions criteria and successfully complete the required courses will qualify for a graduate certificate in Human Resources Management from St. Clair College. Prospective candidates who are planning to begin taking courses towards this credential should be aware that at the time of application for the graduate certificate, they will be required to show proof of a previous diploma or degree from an approved post-secondary institution or the equivalent in years of professional experience in the Human Resources field. In addition, the courses will be accredited by the Human Resources Professional Association of Ontario towards the Comprehensive Knowledge Exam. Students who have completed the Human Resources Studies Certificate will be able to further their studies through this program.

### ADMISSION REQUIREMENTS

Two or three-year college diploma or university degree or work related experience.

# Honours Bachelor of Business Administration (Information & Communication Technology)

Windsor Campus B699

Four Year – Honours Bachelor Degree

Starts: September 2020

The Honours Bachelor of Business Administration (Information Communication Technology) BBA (ICT) is an undergraduate degree program that focuses on producing business leaders who can facilitate and integrate information communication technology within a highly innovative business environment.

This multi-disciplinary program combines mainstream business management areas with a relevant level of technical literacy and skill. Information Communication Technology is a dynamic and progressive discipline that is the core to many sectors of business. This area is experiencing exciting growth and has become embedded in the global corporate landscape.

Business leaders of tomorrow need to know how to effectively use information communication technologies to enable change and promote effective business processes. Graduates of the Honours BBA (ICT) will possess a unique skillset giving them a competitive advantage in the job market. Employment opportunities may be found in many organizations including IT departments within businesses, government, hospitals, manufacturing, educational institutions and financial institutions. Starting positions may include roles such as systems analyst, business analyst, business architect, project team leader or project manager. A sufficient level of breadth will be built into the program opening paths to ICT leadership positions.

The Honours BBA (ICT) program is a unique blend of business and information technology courses seasoned with leadership and management foundations. Students will participate in work integrated learning after successful completion of the sixth semester. This internship will integrate academic studies with a valuable industry work experience and will support the application of classroom theory.

St. Clair College diploma graduates from the Zekelman School of Business and Information Technology are able to transfer into the Honours Bachelor of Business Administration (Information Communication Technology) degree program through advanced standing.

## PROGRAM HIGHLIGHTS

This program is strongly supported by the positive result from the market feasibility research, as well as endorsements from major companies representing the information technology sector. These industry representatives cited four key trends impacting the fields of Business and Information Communication Technology:

### Data Analytics and Specific Software Tools

Computer technology allows organizations to examine large sets of data to obtain valuable business information and insights. Newer classes of technologies are emerging to collect, process and analyze big data resulting in a skills shortage related to data analytics and the associated software tools.

### Mobile Applications and Wireless Technology

The role of wireless Internet and Mobile Internet Protocol (IP) is expanding in all aspects of our lives. Business models continue to focus on wireless mobile applications and services in the emerging mobile application value chain.

### Security and Privacy

Protecting privacy and ensuring the security of personal and business data is becoming more challenging as organizations migrate into the digital realm of mobile, web and cloud computing.

### Cloud Computing

Cloud computing involves centralized data storage and online access to computer services encompassing infrastructure, platform and software. Cloud computing promises several attractive benefits for end users and is changing the way most companies manage their business.

The Honours BBA (ICT) program addresses these trends through a well-organized and balanced suite of courses, work experience and an emphasis on professional practice. The industry representatives felt that the proposed Honours BBA (ICT) program was timely given an ongoing lack of skilled workers that are able to handle these major trends. Canada's Information and Communications Technology Council (ICTC) has extensively documented skills shortages in the sector, as well as increasing labour shortages.

Pathway from Computer Systems Technology – Networking.

The 14 week mandatory work term occurs during the summer after successful completion of the semester. Student internships will be available in many organizations and sectors including public, private, government and non-profit organizations.

Students may undertake a work term in such positions as:

- Research Assistant
- Assistant Manager
- Communications Assistant
- IT Assistant

## CAREER OPPORTUNITIES

Graduates will have a broad knowledge of business principals which will help them gain entry-level jobs in any discipline. They will have the foundational knowledge to entertain a small business startup.

## ADMISSION REQUIREMENTS

Admission to the bachelor program requires at a minimum, an Ontario Secondary School Diploma or equivalent, six university or university/college courses at the Grade 12 level and a minimum average of 65%. Program-specific admission requirements are noted below.

- English, Grade 12 (ENG4U or equivalent)
- Mathematics, Grade 12 Advanced Functions (MHF4U or equivalent) or Grade 12 Calculus and Vectors (MCV4U or equivalent)
- Four other Grade 12 credits (U or M or equivalent)
- The applicant must achieve an overall average grade of at least 65% in the above requirements. In addition, the applicant must achieve a grade of least 65% in ENG4U (or equivalent), with no grade less than 60% in the remaining courses used to qualify for admission.

# International Business Management – Logistics Systems

Downtown Campus **B999**

Two Year – Ontario College Graduate Certificate  
Starts: September

This two-year post-graduate program in International Business Management – Logistics Systems enables graduates to enter the industry as business professionals, capable of investigating target market demands and determining the best opportunities for export. This program builds the necessary skills to understand, monitor and influence the effective and efficient movement of goods and services across international borders. Employers are looking for graduates who can analyze financial statements, manage cash flow and apply the most appropriate International Commercial Terms to transfer the cost and risk when moving goods from the seller to the buyer. Graduates will be well prepared to develop viable market entry strategies for foreign markets and to create project management plans for international ventures. These capabilities will offer the competitive advantage that today's global organizations need.

## CAREER OPPORTUNITIES

Graduates will qualify for entry-level positions including international trade research assistant, international marketing manager, account manager, freight dispatcher, transport logistics controller, supply chain analyst, inventory control specialist, warehouse manager, purchasing officer and supply chain consultant.

## ADMISSION REQUIREMENTS

Ontario College Diploma, Ontario College Advanced Diploma, Degree or equivalent.

# Mobile Applications Development

Windsor Campus **B990**

Three Year – Ontario College Advanced Diploma  
Starts: September

This advanced diploma program is designed for those who are interested in developing mobile applications for smartphones, tablets and the web. Students will learn and apply techniques in writing apps for major platforms common in today's mobile application marketplace. In addition, students will develop a deep understanding of object-oriented programming principles, cross-platform development (both web and native), user interface design, database fundamentals, systems development and project management, as well as being introduced to game development techniques. Students will gain knowledge and skills in these areas of study:

- Analyze and design mobile applications based on user specifications using object orientation.
- Develop, test and deploy a variety of native mobile applications for multiple platforms and devices.
- Develop, test and deploy a variety of mobile web-based client server-side applications for multiple platforms and devices.
- Design, model, implement and maintain databases for both website and mobile applications.
- Select and apply current and relevant security features for implementation in both enterprise and personal device applications.
- Design, develop and administer mobile applications by applying user interface design skills and guidelines.
- Coordinate or participate as a member of an agile project management team in the development of basic to complex web-based and mobile applications.
- Analyze, implement and test solutions to performance issues for optimization of mobile website and native applications.

## PROGRAM HIGHLIGHTS

- Create apps that are in high demand today and in the future.
- Develop high quality apps for smartphones, tablets, desktop and the web.
- Gain valuable experience designing User Experiences (UX–UI).
- Learn to build agile projects and properly designed databases.
- Learn the fundamentals of mobile game development.

## CAREER OPPORTUNITIES

Graduates of this program may find entry-level positions in industries that write, modify and integrate software – both web and native – for mobile application devices, internet-based applications and in other information technology and systems roles. Employment opportunities may be found in computer software and mobile applications development firms, information technology consulting firms, business environments, corporate training development organizations and information technology units throughout the private and public sectors.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admissions to this program.

Mature students see Admissions Procedures on page 95.

## Office Administration – General

Windsor Campus **B227**

One Year – Ontario College Certificate

Starts: September and January

This program provides a comprehensive foundation for your career as an Office Administrator. Graduates of the one-year Office Administration program are able to perform a wide variety of office tasks and gain an understanding of Canadian business fundamentals, including business writing. Students will be taught basic computer skills, keyboarding, editing and revising skills, as well as administrative procedures. Those with good organizational skills, an interest in computers, the ability to follow directions and strong communication skills should definitely consider this career choice.

### PROGRAM HIGHLIGHTS

- Latest computer software for office applications, including Microsoft Word, PowerPoint, Access, Excel, Outlook, Express Scribe Machine Transcription and SAM software.
- Office Administration – General shares a common first year with the Office Administration Executive and Health Services programs. This allows graduates to launch their careers into a variety of diverse fields and industries through a seamless transition into second-year in any of these two professional programs. In completing the Office Administration Executive or Health Services program graduates earn an Ontario College Diploma.
- Students will gain an understanding via simulation labs and business applications in banking, accounting and publishing.

### CAREER OPPORTUNITIES

Most businesses, schools, government agencies, banks and social service agencies require clerical staff. Entry-level positions include receptionist, bookkeeper, clerical assistant and data processing operator.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

*See website for additional information.*

## Office Administration – Executive\* Office Administration – Executive (Fast Track)

Windsor Campus **B226**

Two Year – Ontario College Diploma

Chatham Campus **K231**

(Accelerated – delivered in less than one year)

Two Year – Ontario College Diploma

Starts: September (Windsor and Chatham)  
January (Windsor Only)

Graduates of this program have the skills to be executive-level administrative assistants to top level managers in business or government. Skills include a high level of expertise in keyboarding and computer applications with some accounting. Students will learn how to do effective presentations and be well rounded in all office duties. With experience, graduates will also be capable of assuming the role of office manager providing leadership to other staff.

This program targets students who want to develop strong computer and keyboarding abilities. They should enjoy working in a team environment and have excellent interpersonal and critical thinking skills. Good communication skills, both written and oral, are also important.

### PROGRAM HIGHLIGHTS

- Latest computer software for office applications.
- Curriculum includes desktop publishing, web page design, simply accounting, human resource management, in-class simulation labs, Express Scribe Machine Transcription, advanced Microsoft Office Suite oral presentations and world cultures.
- Students who have successfully completed the 2-year OAE Diploma Program may continue their education towards a Bachelor of Commerce Degree with Davenport University or Walsh College.
- Work placement could be in a financial institution, social service agency, retail office, government office or a school setting (elementary, secondary or post-secondary).
- These internships allow students to network with possible future employers and gain valuable hands-on experience.

### CAREER OPPORTUNITIES

This program provides a solid foundation for employment as an office administrator, administrative assistant or office manager. Opportunities exist in a wide range of workplaces, including government offices, corporations, financial institutions, schools/colleges/universities, accounting firms, real estate offices, social service agencies and insurance offices.

### ADMISSION REQUIREMENTS

Successful completion of the Office Administration – General program with a GPA of 2.0 or better.

Mature students see Admissions Procedures on page 95.

\*(includes Semester 1 and 2 of Office Administration – General)

*See website for additional information.*

## Office Administration – Health Services\* Office Administration – Health Services (Fast Track)

Windsor Campus **B228**

Two Year – Ontario College Diploma

Chatham Campus **K238**

Two Year – Ontario College Diploma  
(delivered in less than one year)

Starts: September (Windsor and Chatham)  
January (Windsor only)

Office administrators in the health services field are vital members of the healthcare team. They are often the first person to interact with clients in a physician's office. Graduates are able to work within and manage any health services office with the required comprehensive knowledge and specialized skills. Accuracy and confidentiality are paramount and students should have excellent critical thinking skills, be organized and know how to prioritize. Students must have solid interpersonal skills and work effectively in a multicultural environment. Good communication skills, both written and oral are, also important.

### PROGRAM HIGHLIGHTS

- Training includes client care, appointment scheduling, manual and electronic charting, transcription of a wide range of medical data and reports and communication techniques.
- Strict emphasis is placed on confidentiality following PHIPA (Personal Health Information Protection Act) guidelines.
- Graduates have an understanding of healthcare billing through MOHLTC (Ministry of Health and Long-term Care-OHIP), along with third-party and private billing with a hands-on approach in an electronic healthcare software setting.
- Work Placement in the final semester in a variety of private and government-funded medical clinics, general and specialized healthcare offices, hospitals or alternative healthcare facilities.
- Advanced computer software including EMR (Electronic Medical Records) training.

### CAREER OPPORTUNITIES

Opportunities in the healthcare field are diverse and include physicians' offices, hospitals, laboratories, medical clinics, nursing homes, health insurance offices, public health offices and alternative health therapy offices.

### ADMISSION REQUIREMENTS (B228)

Successful completion of the Office Administration - General program with a GPA of 2.0 or better.

Mature students see Admissions Procedures on page 95.

### ADMISSION REQUIREMENTS (K238)

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

\*(includes Semester 1 and 2 of Office Administration- General)

See website for additional information.



ST. CLAIR  
COLLEGE

ST. CLAIR  
COLLEGE  
STAFF AND  
STUDENTS  
GOLF FOR  
FREE  
AT WOODLAND HILLS



ST. CLAIR COLLEGE WOODLAND HILLS GOLF COURSE  
1919 COUNTY RD. 27 SOUTH WOODSLEE, ON N0R 1V0



## School of Community Studies

You are a caring and compassionate person whose lifelong dream has been to make a difference in the lives of people in your community. Whether it is a junior kindergarten class learning their alphabet, children with special needs, or providing support for the most senior members in the community, your passion is to help people achieve their full potential.



## Autism & Behavioural Science

Windsor Campus **B935**

One Year – Ontario College Graduate Certificate

Starts: September

Students entering this graduate program will be able to build on their related background of study, obtaining a higher level of specialized knowledge, skill and independence in the areas of assessment and treatment of autism spectrum disorder. This full-time program will take one year to complete and combines both academic and practical experience. It provides students with a well-rounded opportunity to further their undergraduate studies in order to work effectively as an integral member of a service delivery team that supports individuals with autism and autism spectrum disorders.

### PROGRAM HIGHLIGHTS

- The program is standardized across the province to deliver identical curriculum and protocol.
- Two field placements allow students to gain valuable practical experience working with individuals with autism.
- Graduates will demonstrate leadership in guiding the activities of others and will have the knowledge and skills necessary to develop practical solutions.
- Comprehensive training in the area of Applied Behaviour Analysis principles and practices including Intensive Behavioural Intervention Techniques.

### CAREER OPPORTUNITIES

Great careers as an instructor therapist exist in community agencies, school boards, government funded autism programs and with private providers and home programs.

### ADMISSION REQUIREMENTS

Post-secondary graduates with a related College Diploma, College Advanced Diploma or Applied Degree in a related discipline (e.g. Behavioural Science, Early Childhood Education, Child and Youth Care, Developmental Services Worker, Educational Support) qualify for admission to this program.

**PLUS:** Check the College website for important field placement and health requirement information.

## Child and Youth Care

### Child and Youth Care – Accelerated

Windsor Campus **B992**

Three Year – Ontario College Advanced Diploma

Chatham Campus **K994**

Three Year – Ontario College Advanced Diploma

(Accelerated – delivered in less than one year)

Starts: September

Students are provided with the skills and knowledge necessary to build therapeutic relationships and facilitate change with children, youth and families experiencing a wide range of often complex social, emotional, behavioural and mental health challenges. Child and Youth Care practitioners are specialists in facilitating change in children and youth and are expected to work with various professionals, including educators, medical and social work professionals, correctional officers and family organizations dedicated to implementing a range of intervention, prevention and treatment strategies for children and their families. Child and Youth Care practitioners are a valuable resource as they are committed to understanding and interacting in therapeutic relationships that foster positive change.

### PROGRAM HIGHLIGHTS

- Implement and evaluate a range of prevention, intervention and treatment strategies for children, youth and their families including crisis intervention, conflict management, problem solving, counseling, activity programming and group work.
- Develop clinical observation and reporting skills.
- Understand and develop therapeutic relationships.
- Work with client challenges including difficult home situations, substance abuse, behavioural problems, mental health challenges, homelessness, self harm, suicidal ideation and conflicts with the law.
- Extensive field placement experience in each year of study.
- Graduates of the Child and Youth Care program with a minimum GPA of 3.0 may be eligible to block transfer into Year 3 of Degrees in Disability Studies, Psychology and Social Work at the University of Windsor.

### CAREER OPPORTUNITIES

Occupational areas where graduates can expect to find employment may include residential and day treatment agencies, child and family service agencies, child and youth treatment agencies, young offenders' facilities, children's aid societies, educational environments, community agencies, group homes, respite services and more.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College(C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Mature students see Admissions Procedures on page 95.

**NOTE:** High interest programs have the potential to become oversubscribed. Applicants are strongly advised to apply **before February 1st**.

This program may be ranked for admissions purposes.

**PLUS:** Check the College website for important field placement and health requirement information.

## Developmental Services Worker Developmental Services Worker – Accelerated

Chatham Campus **K200**

Two Year – Ontario College Diploma

Chatham Campus **K824**

Two Year – Ontario College Diploma

(Accelerated – delivered in less than one year)

Starts: September

Developmental Services Worker graduates specialize in supporting people with developmental and intellectual disabilities of all ages, in all aspects of life in their communities. Courses focus on community involvement, interpersonal and counseling skills, teaching positive behavioural supports and life skills, mental health intervention and pharmacology.

### PROGRAM HIGHLIGHTS

- Developmental Services Student Club.
- New mock apartment and lab facilities.
- Work Integrated learning offered through engagement with community agencies through activities and coursework.
- Curriculum includes community capacity building and entrepreneurial studies.
- Excellent student satisfaction ratings.
- Field placement occurs for the entire 2nd year.
- Placements are in the student's home community, where possible.

### CAREER OPPORTUNITIES

Typical entry-level positions include community agencies, educational assistants in schools, family support worker and recreational assistant. Graduates enjoy excellent employment prospects including entrepreneurial opportunities. Students often find part time work prior to graduation.

### ADMISSION REQUIREMENTS – (K200)

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important field placement and health requirement information.

### ADMISSION REQUIREMENTS – DSW – ACCELERATED (K824)

A university degree in Humanities or Social Science with at least one course in Introductory Psychology and Developmental Psychology or a diploma in Early Childhood Education, Child and Youth Care, Educational Support or Liberal Arts.

Mature students see Admissions Procedures on page 95.

### TRANSFER AGREEMENT

Graduates are also eligible to participate in a Transfer Agreement between the DSW, CYW or the ECE program.

## Early Childhood Education Early Childhood Education – Accelerated

Windsor Campus **B101**

Two Year – Ontario College Diploma

Windsor Campus **B820**

Two Year – Ontario College Diploma

(Accelerated – delivered in less than one year)

Chatham Campus **K240**

Two Year – Ontario College Diploma

Starts: September

Graduates of this program can be part of the licensed child care team supporting young children in infant, toddler, preschool or school age classrooms in developing thinking, learning, communication, physical, social and emotional skills. Registered Early Childhood Educators design and provide curriculum that is based on the interests and the developmental level of each child. Practitioners in the field of Early Childhood Education work closely not only with children, but also with families and other professionals, so excellent communication and social interaction skills are also required.

### PROGRAM HIGHLIGHTS

- Placements can be completed in a variety of places and locations, such as Francophone or Aboriginal settings and also extended hours settings.
- Graduates are able to apply for certification to the Association for Early Childhood Education Ontario.
- Graduates must register with the College of Early Childhood Educators to practice in the profession.
- Registered ECE professionals design and provide curriculum that is based on the interests and development level of each child.

### CAREER OPPORTUNITIES

Positions are available in community-based child care; EarlyON Child and Family Centres and in-home care. There are also positions available in Boards of Education as Registered Early Childhood Educators in Kindergarten classes, as well as international opportunities for working with young children.

### ADMISSION REQUIREMENTS – ECE (B101/K240)

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important field placement and health requirement information for both programs.

### ADMISSION REQUIREMENTS – (B820 Accelerated Format)

University degree with a minor in Psychology or Sociology or a Child and Youth Care, Developmental Service Worker, Educational Support or Liberal Arts diploma. This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important field placement and health requirement information.

## Educational Support

Windsor Campus **B899**

Two Year – Ontario College Diploma

Starts: September

The Educational Support program is the perfect course of study for people interested in supporting children and adolescents with special needs in academic settings. This program will prepare you to work in concert with education professionals in the classroom to maximize learning opportunities for exceptional students and their families. You will receive the knowledge and skills required to work in a multidisciplinary environment by working alongside teachers, EAs, speech-language pathologists and physiotherapists.

### PROGRAM HIGHLIGHTS

- Highly experienced instructors who have several years of involvement in the field of special education provide instruction and professional development.
- Placement opportunities in a variety of educational settings where you will further develop your workplace skills under the supervision of experienced professionals.
- Use the most up-to-date assistive and augmentative technologies to assist in supporting students' needs.
- Learning to construct and apply knowledge on a variety of topics related to special education.
- Opportunity to obtain relevant certificates within the program (e.g. lifting, feeding, Behaviour Management Systems Training, etc).

### CAREER OPPORTUNITIES

Graduates will find placement opportunities in elementary or secondary school settings, group homes and family support agencies.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important field placement and health requirement information.

## Liberal Arts

Windsor Campus **C623**

Two Year – Ontario College Diploma

Starts: September

The Liberal Arts program begins with broad foundational courses in three main fields: Psychology, Sociology and Philosophy. From there we delve deeper into each field and then branch outward into areas like Humanities, Politics and Criminology. Students learn to integrate knowledge across disciplines in order to gain a larger picture of what's going on in the world. Critical thinking, writing, research and other professional skills are built and refined along the way. This is also a great pathway for students who are exploring their options for further post-secondary education.

### PROGRAM HIGHLIGHTS

- Explore a variety of courses to find which area sparks your interest.
- Through specific agreements with the University of Windsor and other universities, Liberal Arts graduates may be granted 10 or more credits toward a university degree.
- Liberal Arts graduates may also apply to accelerated College Diploma programs (e.g., Autism and Behavioural Science, Child and Youth Care – Accelerated, Early Childhood Education – Accelerated) allowing the graduate to gain additional diplomas in a shorter time frame.

### CAREER OPPORTUNITIES

The Liberal Arts program provides students with a pathway to university studies in the Arts and Social Sciences or advanced college programs. Unlike most college programs, this unique program does not prepare students for one specific job. Graduates have the knowledge and skills to communicate effectively in a professional environment and to understand and utilize critical thinking processes and problem solving techniques. Students can also draw on a greater understanding of individuals, cultures and political systems – attributes that are useful in any field of employment they may choose.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Early Childhood Education – Concurrent Program

Windsor Campus **B846**

Five years: BA/B.Ed/Ontario College Diploma in E.C.E

### ADMISSION REQUIREMENTS

All applicants must apply to the University of Windsor through OUAC and meet their admission requirements. For admission requirements refer to the University of Windsor Admissions Handbook. Requirements are dependent on the degree program you select.

## Social Service Worker – Gerontology

Windsor Campus **B895**

Two Year – Ontario College Diploma

Starts: September

This program provides students with the foundational knowledge and core skills required to work in the diverse and challenging field of eldercare. Theories relevant to the Social Service Worker profession, its ethics, values, practice standards, the aging process and the needs of seniors are emphasized. Program content includes essential Social Service Worker training in interpersonal communication, case management, interviewing, group work intervention, diversity, advocacy, social justice and community practice. In addition, a number of specialized courses such as Activation and Restorative Care, Recreation, Leisure and Therapeutic Program Planning, Dementia Care, Adult Development, Death, Dying, Grief and Bereavement and Volunteer Management expand the knowledge and skill base of students beyond traditional social service worker roles.

### PROGRAM HIGHLIGHTS

- Students who successfully complete the Social Service Worker – Gerontology diploma and the block field placement are eligible for registration with the Ontario College of Social Workers and Social Service Workers (OCSWSSW) and may then use the title of Registered Social Service Worker (RSSW).
- Field placement experience, a 510 hour block field placement arranged with agencies providing services to older adults.
- Faculty teaching in the program come with extensive experience in the social work and community sectors.
- Future pathways to success – on completion, students may gain advanced standing towards a Bachelor of Social Work, a Bachelor in Gerontology, a Bachelor in Disabilities Studies or an Honours Therapeutic Recreation Degree at specific universities.

### CAREER OPPORTUNITIES

As our population ages, new and emerging job opportunities in the field of gerontology are on the horizon. Graduates may work in a range of settings that provide services to seniors such as retirement and long-term care facilities, health and recreation programs, private home support services, adult day programs, dementia programs, elder abuse services, seniors' centres and entrepreneurial initiatives.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important field placement and health requirement information.



ST. CLAIR  
COLLEGE

# OPEN HOUSE

November 23, 2019



March 21, 2020

10:00 am – 1:00 pm

All campuses open

[stclaircollege.ca](http://stclaircollege.ca)

START **HERE** GO ANYWHERE

# DESIGN/BUILD

## Design/Build

Whether it is the buildings we live and work in or the roads and bridges we drive on, people who work in the design, build and construction industry are dedicated to the highest standards of quality. From the interior designers and architectural technologists to the civil and construction specialists, these careers are in demand.



# Architectural Technology

Windsor Campus **T020**

Three Year - Ontario College Advanced Diploma

Starts: September and January

An Architectural Technologist assists the architect or engineer in the assembly of drawings and documents for residential, commercial and industrial projects. The graduate is involved with building design, construction drawings, project estimating and construction specifications. As a detailer, they help develop drawings for the assembly of a building's structure. As a Junior Project Manager their duties may include quality control and job site supervision. This program is designed for creative individuals with a strong interest in building design, construction and planning. An aptitude for math and strong technical skills are important along with the ability to work effectively in a team environment.

## PROGRAM HIGHLIGHTS

- Proven pathways to obtain a degree in Architecture through formal articulations with universities such as Boston Architectural College.
- Practical applications of employable construction skills through the integration of construction techniques (eg. residential framing, electrical, plumbing).
- Real world experience tied to the built environment via participation in research / educational studies in cities such as Detroit, Pittsburg, Chicago and locations abroad.
- Courses in Urban Studies and Planning.
- Development of BIM modeling techniques through the implementation of current technologies and practices.
- Dedicated resource area and Senior Level Studio space.
- Optional Ontario Building Code Certification opportunities towards a registered BCIN number.
- A strong connection to a diverse and professional alumni.
- Over 50 years of history tied to the program as one of the original offerings at St. Clair College, established in 1967.

## CAREER OPPORTUNITIES

Typical entry-level positions include junior designer or draftsman, junior estimator and project coordinator. Opportunities exist with architectural and engineering firms, general and sub-contractors, government agencies, home builders, building product manufacturers and in sales.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

Highly recommended courses (not a formal requirement):

- Technical Drafting
- Construction
- Physics (C) or (U)
- English (C) or (U)
- Art

# Carpentry and Renovation Techniques

Windsor Campus **T965**

One Year - Ontario College Certificate

Starts: September

This program provides the student with a solid foundation in areas closely connected to the construction and renovation industry. The variety of skills acquired in this program will enable the graduate to be a valuable asset to any contractor. These skills include framing, roofing, siding, flooring, drywall, window and door installation, decks and outdoor structures.

## PROGRAM HIGHLIGHTS

- Lab work is conducted in our Centre for Construction Innovation and Production.
- A number of build projects give you hands-on experience.
- Students have the opportunity to get involved in skills competitions.

## CAREER OPPORTUNITIES

Opportunities exist in the general carpentry trade, including contractors, construction and renovation companies.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admissions into this program.

Mature students see Admissions Procedures on page 95.

# Civil Engineering Technology

Windsor Campus **T154**

Three Year - Ontario College Advanced Diploma

Starts: September and January

Civil Engineering Technologists, as members of the engineering design team, may be involved in various phases of a construction project, including the planning, design, construction and maintenance of buildings and infrastructure such as roads, bridges, sewers and water distribution systems. Technologists can prepare CAD drawings and bids, collect and compile data, perform survey work and participate in the inspection and quality control processes. This program will appeal to those with an aptitude for assembly who are analytical, enjoy problem solving and are strong in math.

## PROGRAM HIGHLIGHTS

- New \$300,000 investment in updated material testing and surveying equipment.
- Students receive a solid foundation in core civil engineering subjects with a balance of theory and practical knowledge.
- Recognized by the Ontario Association of Certified Engineering Technicians and Technologists (OACETT), allowing certification and increased employability in both Canada and the U.S.
- Graduates can further their education by pursuing a Bachelor of Engineering Technology at the University of Windsor. If you are looking for a P.Eng designation, a Bachelor of Applied Science at the University of Windsor, Lakehead University (Thunder Bay) or Lawrence Technological University (Southfield Michigan) are good options.
- First year is similar with the Construction Engineering Technician and Architectural Technology Programs allowing for easy transfer after the first year.
- Students have the opportunity to participate in extra-curricular activities such as the Canadian National Concrete Canoe Competition and Habitat for Humanity build projects.

## CAREER OPPORTUNITIES

Civil Engineering Technologists can choose to work on either side of the job site. Opportunities exist with architects, consulting engineers, material testing firms, general and sub-contractors, Municipal Public Works and the Ministry of Transportation. Typical entry positions include civil engineering technologist, drafter/CAD operator, estimator, inspector and field supervisor. Those completing the program will also have the knowledge and ability to start their own construction business after a few years of practical experience.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

# Construction Engineering Technician

Windsor Campus **T036**

Two Year - Ontario College Diploma

Starts: September and January

In a building or infrastructure project, Construction Engineering Technicians play an important role at the construction site. Duties include estimating, testing or inspecting materials, performing construction surveys, interpreting and applying specifications and executing sketches from contract drawings, shop and CAD drawings. This program will appeal to students with an interest in construction. They must have technical problem solving skills and the ability to work well with others.

## PROGRAM HIGHLIGHTS

- New \$300,000 investment in updated material testing and surveying equipment.
- Students receive a solid foundation in core construction engineering subjects with a balance of theory and practical knowledge.
- Recognized by the Ontario Association of Certified Technicians and Technologists (OACETT), allowing easier transition to certification and increased employability in both Canada and the U.S.
- First year is similar with the Civil Engineering Technology and Architectural Technology Programs allowing for easy transfer after year 1.
- Students have the opportunity to participate in extra-curricular activities such as the Canadian National Concrete Canoe Competition and Habitat for Humanity build projects.

## CAREER OPPORTUNITIES

Construction engineering technicians can fulfill a number of roles on the construction site. Positions include site supervisor, junior estimator or surveyor with general contractors, architectural and engineering firms. Opportunities also exist with building product manufacturing firms, sub-contractors and government agencies.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

# Interior Design

Windsor Campus **T146**

Three Year – Ontario College Advanced Diploma

Starts: September

Interior designers work with clients to develop design solutions that are aesthetic, technically sophisticated and functional. They are the design architects of interior space. Work settings include residential, commercial, institutional and industrial buildings. The Interior Designer assesses a client's needs and creates solutions. They design technical drawings then monitor and supervise installation. At completion, the Interior Designer evaluates the project and ensures it meets the client's objectives, along with all building, fire and safety codes. This program targets students who are imaginative and have a passion for creating environments that enhance the quality of living. Basic drawing skills along with math ability are essential. Students must be both independent thinkers and able to work in a team environment.

## PROGRAM HIGHLIGHTS

- Numerous opportunities for field study in the community for work integrated learning.
- Active student chapter of ASID (American Society of Interior Design) and ARIDO (Association of Registered Interior Designers of Ontario).
- Collaborative, cross discipline approach to projects.
- Advanced technology offering computer aided drafting and design, animation, 3D imaging training and application.
- A design-build component offering hands-on furniture construction.
- Application and use of 3D printers and laser cutters for projects.
- Designated material lab.
- Field trips to Toronto for the Interior Design Show, Chicago for Architectural Tours and Michigan for Detroit Institute of Art and Ford Homes.
- Pathway to Wayne State University.

## CAREER OPPORTUNITIES

The program offers very strong job placement locally and with international opportunities. With their highly developed technical and creative skills, graduates find work as designers for Interior Design Firms, architects, lighting contractors, office design firms and furniture designers. Diverse training allows for designing opportunities in the retail, hospitality, medical, commercial and entertainment sectors.

## DEGREE COMPLETION

Graduates of this program that meet the Lawrence Technological University requirements will receive credit towards a 4-year Bachelor of Interior Architecture degree. Interior Design graduates can also apply directly to Griffith University to gain direct entry into their Master of Arts in Visual Arts program. Visit the College-University Transfer Guide website at [ontransfer.ca](http://ontransfer.ca) for information on additional agreements.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

# Woodworking Technician

Windsor Campus **T805**

Two Year – Ontario College Diploma

Starts: September

This program focuses on the technical skills required to meet a variety of goals in the processing and installation of wood products. The student learns a wide range of skills including cabinet making, trim and construction carpentry, architectural millwork manufacturing and installation (cabinets, custom trim and stairs) and furniture making.

## PROGRAM HIGHLIGHTS

- Strong industry support.
- Up-to-date labs and equipment.
- Hands-on projects.
- Curriculum parallels apprenticeship standards.
- Opportunities in the manufacturing, design and construction areas.

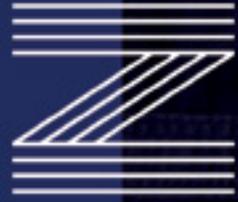
## CAREER OPPORTUNITIES

Woodworking technicians fit well into any environment, such as large and small cabinet, furniture and millwork companies, kitchen and bath design centres and commercial and residential construction companies.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission.

Mature students see Admissions Procedures on page 95.



## School of Engineering Technologies

Science. Technology. Engineering. Math. These are critical areas of study in the School of Engineering Technology. Technologists focus on the applied aspects of science and engineering principles to help solve or prevent technical problems. Engineering technologists are typically found in aerospace, construction, energy, manufacturing, pharmaceutical, power generation and transportation sectors.



# Biomedical Engineering Technology – Equipment & Devices

Windsor Campus T755

Three Year – Ontario College Advanced Diploma  
Starts: September

As an interdisciplinary program integrating the fields of health science and engineering principles, students in this program will acquire skills from the areas of Electrical/Electronic and Mechanical Engineering and integrate them with Human Physiology. Students will learn about various pieces of hospital equipment and learn how to troubleshoot, repair and maintain that equipment. This will be reinforced by providing students with ample hands-on opportunities to work on a variety of medical equipment in the labs.

## PROGRAM HIGHLIGHTS

- According to the U.S. Bureau of Labor Statistics, the Medical Equipment and Supplies Manufacturing Industry employs the greatest number of Biomedical Engineering Technologists.
- Students obtain practical experience working on medical equipment in a laboratory setting.

## CAREER OPPORTUNITIES

Entry-level positions in industries that design, manufacture, repair and/or sell biomedical implants, surgical instruments, medical devices and medical equipment. Employment opportunities may be found within hospitals and clinical facilities for scheduled preventative and corrective maintenance and safety inspections of medical devices.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Mathematics C or U (MCT4C Recommended)
- Recommended: Senior Level Biology (C) or (U)

Mature students see Admissions Procedures on page 95.

This program may be ranked for admissions purposes.

# Chemical Laboratory Technology

Windsor Campus T836

Three Year – Ontario College Advanced Diploma  
Starts: September

This program provides graduates with knowledge in the core sciences as well as problem solving fundamentals for chemistry, biochemistry, physics and math. This program now occupies a unique position where graduates demonstrate firm problem solving abilities that can be applied across the largest number of industries from pharmaceuticals and the petroleum industry, to environmental, nuclear technology and alternative energy. No other program offers such a wide range of employment or further educational opportunities.

## PROGRAM HIGHLIGHTS

- Solid business and industry partnerships provide students the opportunity to participate in R&D projects.
- Third year placement to conduct a research project.
- This program gives the graduate unparalleled versatility in the job market.
- Since chemistry is the central science, this program offers the greatest number of pathways to university education.
- Graduates are highly sought after by employers across a broad spectrum of industries.
- Any of our graduates who have been willing to explore job opportunities throughout Ontario and even Canada/United States have found employment within six months of graduation.

## CAREER OPPORTUNITIES

Career opportunities include pharmaceuticals, petroleum, food, mining, electroplating, wine/spirits, paints, polymers, plastics, computer materials, manufacturing, environmental, water treatment, consulting, pulp and paper, automotive, agricultural, ethanol, nuclear technology, government agencies, new materials, solar energy, wind energy, geological, fuel cell technology, biochemical, forensics, optics, nanotechnology and more. These are broad categories of industries where specific job opportunities can be found in quality control, process, sales, research and development, supervision and management. A Chemistry diploma can get you a job anywhere in North America or the globe since the skill set is in such demand.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Senior Level Chemistry
- Grade 12 Math (C) or (U)
- Grade 12 English (C) or (U)

Mature students see Admissions Procedures on page 95.

## Electromechanical Engineering Technician – Robotics

Windsor Campus T974

Two Year – Ontario College Diploma

Starts: September and January

Students in the Electromechanical Engineering Technician – Robotics program will gain a solid foundation in programmable logic controllers, electronics, computer-aided design, mechanical systems, computer and robot programming, sensors and actuators. Graduates will be prepared to program, troubleshoot and maintain robots and automated production systems along with mechanical, hydraulic and pneumatic equipment. Graduates will also be equipped to assist in the application and design of robotic systems they manufacture and test.

### PROGRAM HIGHLIGHTS

- Six new Cognex Vision systems incorporated into our robot cells to teach Robot Vision Systems.
- Students learn robotic programming skills on different robot platforms including ABB and Fanuc.
- Students graduate with a diverse skill set that prepares them for in-demand, high paying careers in our local area.

### CAREER OPPORTUNITIES

The labour market condition for Robotics Technicians in Canada is forecast to be good for some time to come. Graduates will find employment with robotic manufacturers and suppliers, system integrators, machine builders, automotive manufacturers or other manufacturing environments.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C), (U) or (M)
- Grade 12 Math (C), (U) or (M) (MCT4C is highly recommended)

It is highly recommended that applicants successfully complete Grade 12 Physics (C) or (U) to be successful in this program.

Mature students see Admissions Procedures on page 95.

## Electronics Engineering Technology – Industrial Automation

Windsor Campus T929

Three Year – Ontario College Advanced Diploma

Starts: September

Electronic Engineering Technologists assist in the design, programming, manufacturing and operation of electrical/electronic control systems. They “design” and “troubleshoot” systems to ensure efficient process operations and perform system programming functions. Students will gain skills and knowledge across multiple aspects of industrial automation, including fundamental electrical analysis, industrial wiring, motor control and automation principles. Students will also learn to design automation and systems that are safe to operate and eliminate repetitive operator work in order to manufacture quality products. This program will appeal to students with a strong background in the physical sciences and math. Students should be highly motivated problem solvers with good communication and interpersonal skills.

### PROGRAM HIGHLIGHTS

- Small class sizes and a hands-on learning environment provides a blend of theoretical and hands-on learning experiences.
- Graduates are highly sought-after by employers from our local automation industries.
- Transfer agreements with related engineering programs at a variety of universities.

### CAREER OPPORTUNITIES

Electronics Engineering Technologists, specifically specialists in the field of industrial automation and controls, are in high demand. Manufacturing and technology companies are increasingly investing in automation and robotics to be competitive in the global market place, pointing to a continuing demand in this field. Our graduates are needed to design, program and support these automation systems. In addition, the program offers diverse opportunities as control designers, control specialists, process planners, programmers and product designers with manufacturers and users of electrical and electronic equipment.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)
- Senior Level Physics (C) or (U)

Mature students see Admissions Procedures on page 95.

# Mechanical Engineering Technology – Automotive Product Design

Windsor Campus T826

Three Year – Ontario College Advanced Diploma  
Starts: September

Mechanical Engineering is the study of the principles of physics for the purpose of harnessing energy for human consumption. This program provides students with the knowledge to conduct the analysis, design, manufacturing and maintenance of mechanical systems. Students will develop a solid understanding of core concepts, including mechanics, kinematics, thermodynamics, fluid mechanics and energy and their applications to automotive processes. Mechanical Engineering Technologists use the core principles as well as specialized knowledge in the field to design and analyze motor vehicles, aircraft, heating and cooling systems, watercraft, manufacturing plants, industrial machinery and automation.

## PROGRAM HIGHLIGHTS

- State-of-the-art training facility in the on-site Ford Centre for Excellence in Manufacturing.
- There are credit transfer opportunities with the University of Windsor Faculty of Engineering.
- Opportunity to attend SAE World Congress in 2nd and 3rd years.
- Students in this program fair exceptionally well at Provincial and National Skills Competitions in Mechanical CAD.

## CAREER OPPORTUNITIES

Graduates find excellent opportunities in product development, testing and analysis, computer aided design and drafting, material selection and estimating machine and system component design, technical sales and junior management positions in the energy, manufacturing, controls and alternative energy industries.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)
- Senior Level Physics (C) or (U)

Mature students see Admissions Procedures on page 95.

# Power Engineering Technician

Windsor Campus T942

Two Year – Ontario College Diploma  
Starts: September

This program has been developed for those seeking employment as a power engineering technician who operates and troubleshoots the energy components in industrial power plants (chemical, food, pulp and paper etc.), electrical power plants (coal, gas, nuclear, wind, solar, methane, cogeneration, flex fuel etc.) or commercial buildings. The work may involve system monitoring and work with boilers, turbines and condensers in steam power plants, as well as internal combustion engines. Subjects of instruction will follow the Standardized Power Engineers Examination Committee (SOPEEC) syllabus and prepare the students to write the Technical Standards and Safety Authority (TSSA) examinations for 4th and 3rd class certification after 2 years as an operator. This program features co-operative training and use of a state-of-the-art power systems control room simulator.

## PROGRAM HIGHLIGHTS

- At the forefront of offering preparation towards Certification for 3rd Class Operating Engineers under TSSA (Technical Standards and Safety Authority) and SOPEEC (Standardized Interprovincial Certification). The Operating Engineer certification is recognized across Canada.
- Program is accredited by TSSA for reduced practical time for 4th and 3rd Class certification.
- St. Clair College will find eligible students their 4th Class & 3rd Class steam time. The student must be prepared to go anywhere in Ontario and assume that the work placement is unpaid. 4th Class placement runs during semester 3 for 3 months and 3rd Class placement runs during semester 5 for 1 month (May–August). Complete information regarding work placement is available from the Program Coordinator.
- For the 4th year in a row, St. Clair College has secured 100% of work placements for 3rd and 4th Class students who have met the placement criteria.

## CAREER OPPORTUNITIES

Graduates of this program will find employment opportunities in power generation plants, hospitals, municipalities, schools, process refineries, steel mills, heating and cooling plants. Job titles include apprentice power dispatcher, auxiliary plant operator, building systems technician, control room operator – electrical power systems, distribution control operator – electrical power systems, electrical power systems operator, power dispatcher – generating station, power engineer, power plant operator, power plant stationary engineer, stationary engineer and system controller – electrical power systems.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C) or (U)
- Grade 12 Mathematics (C) or (U) (MCT4C Recommended)
- Senior level Physics (C) or (U)

Students must be 18 years of age to write TSSA 4th Class examinations. The first TSSA exam takes place between first and second semester.

# Power Engineering Techniques

Windsor Campus **T940**

One Year – Ontario College Certificate

Starts: September

This program is designed to introduce students to all aspects of power generation and maintenance operation, both theoretical and practical at the fourth class level. The program will be a Technical Standards and Safety Authority (TSSA) accredited fourth class Power Engineering program, allowing the successful students to write the 4A and 4B TSSA exams. Successful students will require a three month work placement for the student to obtain the mandatory on-site steam time, in order to receive their fourth class ticket.

## PROGRAM HIGHLIGHTS

- At the forefront of offering preparation towards Certification for 4th Class Operating Engineers under TSSA (Technical Standards and Safety Authority) and SOPEEC (Standardized Interprovincial Certification). The Operating Engineer certification is recognized across Canada.
- Program is accredited by TSSA for reduced practical time for 4th Class certification.
- St. Clair College will find eligible students their 4th Class steam time. The student must be prepared to go anywhere in Ontario and assume that the work placement is unpaid. 4th Class placement runs during semester 3 for 3 months (May-August). Complete information regarding work placement is available from the Program Coordinator.
- For the 4th year in a row, St. Clair College has secured 100% of work placements for 4th Class students who have met the placement criteria.

## CAREER OPPORTUNITIES

Graduates of this program will find employment opportunities in power generation plants, hospitals, municipalities, schools, process refineries, steel mills, heating and cooling plants.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C) or (U)
- Grade 12 Mathematics (C) or (U) (MCT4C Recommended)
- Senior level Physics (C) or (U)

Students must be 18 years of age to write TSSA 4th Class examinations. The first TSSA exam takes place between first and second semester.

# Power Engineering Technology

Windsor Campus **T941**

Three Year – Ontario College Advanced Diploma

Starts: September

Power Engineering Technologists operate and maintain the energy components of power plants in industrial, commercial and large residential buildings, hospitals and schools. Their work involves monitoring, adjusting, analyzing and solving problems with power boilers, turbines, compressors, refrigeration chillers, pumps and other related equipment. They may also assist Mechanical Engineers in the planning and design of power plant systems and operations. Day-to-day responsibilities can include conducting visual inspections and tests to ensure safety and optimum performance, ensuring that provincial and federal regulations are adhered to and responding to emergency situations. This program will help prepare you to challenge the TSSA 4th, 3rd and 2nd Class Operating Engineer exams. It will also prepare you for operational, maintenance, supervisory and management roles in industrial settings. You'll gain knowledge and skills of plant operation and maintenance at the 4th Class level in first year, the 3rd Class level in second year and the 2nd Class level in your final year. Practical knowledge will be performed in our newly renovated million dollar power plant lab.

## PROGRAM HIGHLIGHTS

- At the forefront of offering preparation towards Certification for 2nd Class Operating Engineers under TSSA (Technical Standards and Safety Authority) and SOPEEC (Standardized Interprovincial Certification). The Operating Engineer certification is recognized across Canada.
- Program is accredited by TSSA for reduced practical time for 4th, 3rd and 2nd Class certification. This is only 1 of 2 colleges in Canada to be accredited for 2nd Class certification.
- St. Clair College will find eligible students their 4th Class & 3rd Class steam time. The student must be prepared to go anywhere in Ontario and assume that the work placement is unpaid. 4th Class placement runs during semester 3 for 3 months and 3rd Class placement runs during semester 5 for 1 month (May-August). Complete information regarding work placement is available from the Program Coordinator.
- Certified Engineering Technologist designation agreement with OACETT (Ontario Association of Certified Engineering Technologists and Technicians) is possible.
- For the 4th year in a row, St. Clair College has secured 100% of work placements for 3rd and 4th Class students who have met the placement criteria.

## CAREER OPPORTUNITIES

Excellent job opportunities as 4th, 3rd, & 2nd Class Power Engineers, maintenance technicians, refrigeration operators and plant operators in a wide range of facilities including electrical power generation plants, light and heavy industry, refineries, food processing plants, refrigeration plants, schools, hospitals, commercial buildings, ice rinks and municipal water and waste water treatment plants. Entry-level positions include 4th & 3rd class Power (operating) Engineering technologists, "Operator-In-Training" for water or wastewater treatment plants and possibility to advance to 2nd Class Power (Operating Engineer) certification within a short time period.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C) or (U)
- Grade 12 Mathematics (C) or (U) (MCT4C Recommended)
- Senior level Physics (C) or (U)

Students must be 18 years of age to write TSSA 4th Class examinations. The first TSSA exam takes place between first and second semester.

## IMPORTANT NOTE ABOUT YOUR TUITION!

**KIT FEES ARE INCLUDED** in your tuition costs and cover certified safety boots, safety glasses, hearing protection and gloves. Please do not purchase these items on your own.



## Fitness & Sport Management

If you have a passion for helping people achieve their full potential in the areas of fitness and health, then careers in these sectors provide rewarding work! Fitness & Health professionals have the knowledge and skills to administer recreation and fitness programs, provide consulting services in a wide variety of settings, or work in areas that conduct research and develop programs and policies as it relates to physical fitness.

SPORTS  
&  
FITNESS

## Fitness & Health Promotion

Windsor Campus **H879**

Two Year – Ontario College Diploma

Starts: September

This program will provide students with the knowledge, skills and experience required for careers as health and fitness professionals. The Fitness & Health Promotion diploma program allows you to experience classroom theory, hands-on training and real-world experience as you learn from expert, industry-connected faculty. Skills learned go far beyond the fundamentals of exercise to include anatomy, physiology, biomechanics, nutrition, fitness marketing and business, use of social media, injury management, designing workshops and more. Graduates will have the skills to identify needs in the community and design programs for individuals and groups meeting a wide range of objectives and goals. Knowledge in exercise program design for healthy populations, fitness testing procedures and planning/ conducting of group exercise programs make our graduates highly marketable. Students will develop a fitness business plan and learn how to effectively communicate using social media to reach out to prospective clients, as well as industry partners. Through their new leadership abilities and highly technical performance standards, our graduates will have the assets to seek employment with confidence in an ever-changing fitness industry.

### PROGRAM HIGHLIGHTS

- Graduates will be qualified to write the OFC Group Fitness and Resistance Trainer and Personal Trainer exams to become a Registered Health and Exercise Practitioner OFC- RHEP.
- Details can be found at [ontariofitnesscouncil.com](http://ontariofitnesscouncil.com)
- Over 300 hours of work placement included in the program which will connect students with our community partners in the fitness industry.

### CAREER OPPORTUNITIES

Employment can be found in the retail fitness industry in a variety of settings including fitness and health clubs, YMCA/YWCA, corporate recreation and fitness programs, public and private fitness programs. Graduates may also find employment with community institutions for special populations and municipal recreation departments. Graduates may choose to become consultants or business entrepreneurs as Registered Fitness Practitioners. They are prepared to meet the multi-dimensional demands of a growing market in fitness and health promotion.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Senior level Biology is strongly recommended.

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important work placement and health requirement information.

## Sport & Recreation Management

Windsor Campus **B904**

Three Year – Ontario College Advanced Diploma

Starts: September

The Sport & Recreation Management program prepares students to work in the exciting and interactive business of sport management, sport marketing and recreation related industries. Courses of study cover sport and recreation management and marketing, sport economics, recreation programming, legal aspects of sport, sport governance project management, community sport and recreation supervision. Students will participate in a variety of relevant and practical learning experiences which will culminate in the final semesters of the program with work placement. Students will experience first hand what it is like to be involved in the world of sport and recreation management.

### PROGRAM HIGHLIGHTS

- Graduates will have the relevant skills and knowledge suitable for positions within a wide range of sport management and supervisory activities.
- Courses of study include sport event planning, sales and marketing, facility management and business administrative positions within professional sports.
- Understand the interaction between sport governing bodies, public agencies and other regulatory bodies involved in the business of sport management.

### CAREER OPPORTUNITIES

Sport and Recreation Management graduates will find career opportunities in the public, private and commercial sports and recreation industry sectors. These positions include amateur and professional sports, community sport and sport and recreation facilities management, college and university athletics and recreation departments, as well as sporting goods and event management.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C), (U) or (M)

Mature students see Admissions Procedures on page 95.



## School of Health Sciences

St. Clair College is the largest educator of health science students in Ontario. Supported by state-of-the-art facilities at both Windsor and Chatham campuses, these programs deliver the skills and knowledge required to help you become a highly trained and valued member of the caregiver community.

S  
H  
E  
L  
T  
H  
S  
C  
I  
E  
N  
C  
E  
S  
  
H  
E  
A  
L  
T  
H  
S  
C  
I  
E  
N  
C  
E  
S

# Advanced Medical Esthetics Practitioner

Windsor Campus H912

One Year – Ontario College Graduate Certificate

Starts: September

The Advanced Medical Esthetics Practitioner Graduate Certificate Program will prepare the graduate to work in the progressive field of medical esthetics. The curriculum will provide a strong foundation in the assessment of skin conditions and the corresponding treatments for promoting and maintaining healthy skin. Students will gain practical hands-on skills to work within related medical professions in a safe and competent manner. Students will develop the knowledge and essential skills necessary to perform non-invasive procedures such as laser and light treatments and microdermabrasion. They will build expertise in delivering pre- and post-treatment care for special populations, including oncology patients. Hands-on labs and clinical placement settings will expose the student to a wide range of esthetic and cosmeceutical products and specialized equipment. Students will also graduate with an understanding of the core business principles necessary to establish and manage a medical esthetic practice. Graduates will be well-prepared to administer cosmeceuticals and chemical peels.

## ADMISSION REQUIREMENTS

Ontario College Diploma, Ontario College Advanced Diploma, Degree or equivalent, in a relevant healthcare field such as Esthetics, RN or RPN from a recognized college or university or extensive documented experience in esthetics or dermatology. A current resume outlining your education and experience related to medical esthetics which includes references and applicant profile form (which you will find on our website at [www.stclaircollege.ca/programs/postsec/advanced\\_medical\\_esthetics](http://www.stclaircollege.ca/programs/postsec/advanced_medical_esthetics)) is required.

## HEALTH REQUIREMENTS FOR LAB/CLINICS

- A satisfactory medical exam.
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

*Applicants are required to have the following completed prior to the start of the semester. Applicants are responsible for the associated costs. Medical forms can be found on the program page on the College website.*

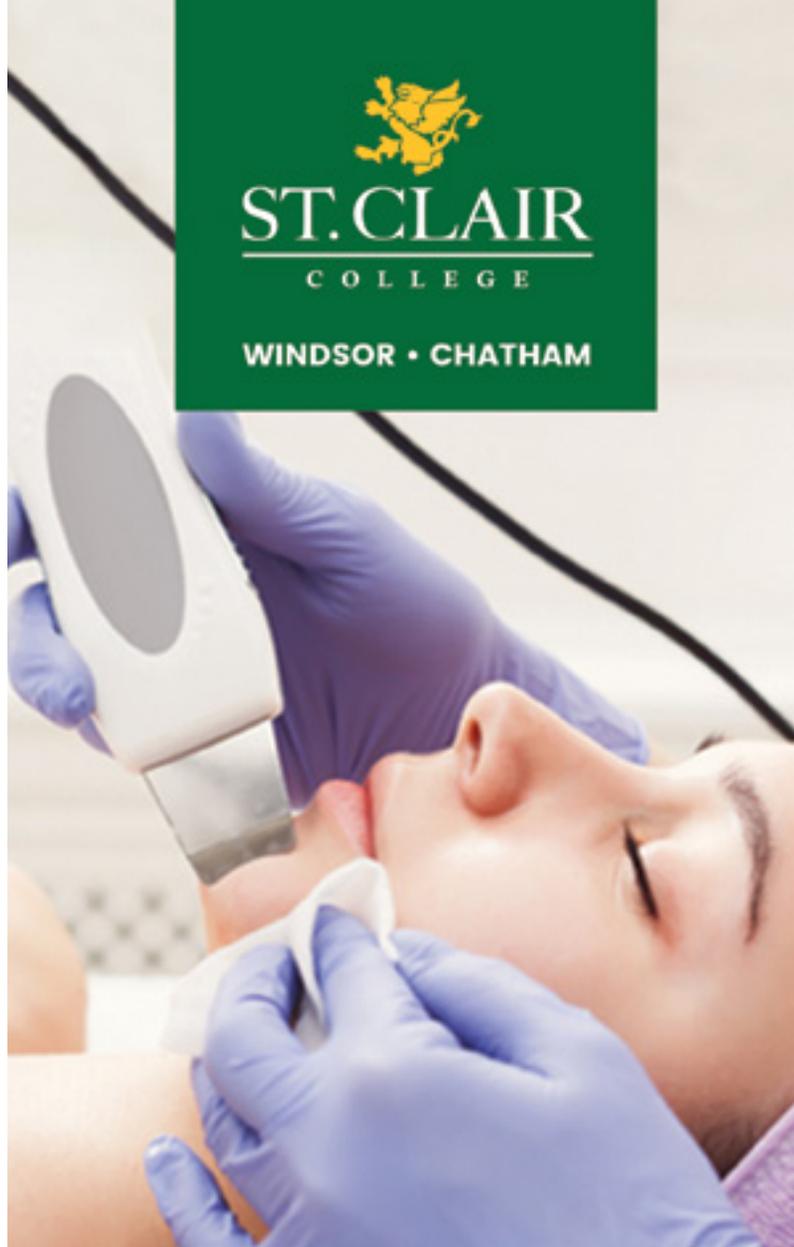
- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED
- CLEAR POLICE CLEARANCE (vulnerable sector screening) Police Clearance MUST be obtained by the student.

## CAREER OPPORTUNITIES

Graduates will find employment in the healthcare sector with physicians, dermatologists and plastic surgeons, private medi-spas/health clubs, wellness clinics and hospital oncology departments.

## LADDERING OPPORTUNITIES

Graduates from related healthcare diploma programs, nursing programs or the esthetics diploma can ladder into this program.



  
**ST. CLAIR**  
COLLEGE

WINDSOR • CHATHAM

**APPLY TODAY**

**MEDICAL ESTHETICS**

**stclaircollege.ca**

START **HERE** GO ANYWHERE

# Cardiovascular Technology

Windsor Campus **H794**

Two Year – Ontario College Diploma

Starts: September

Cardiovascular Technologists are allied health professionals who perform tests at the request of a physician to obtain information about a patient's heart and blood vessel anatomy and function. Students learn to use a variety of monitoring devices and other equipment for electrocardiography, multi-stage stress testing, Holter and ambulatory monitor analysis, tilt table testing, pacemaker clinics and blood pressure analysis.

## PROGRAM HIGHLIGHTS

- Graduates from the program are eligible to sit for the CSCT (Canadian Society of Cardiology Technologists) national certification exam.
- Simulation labs and clinical placement settings exposes the student to practical learning.
- Accredited by the Canadian Medical Association.

## CAREER OPPORTUNITIES

Careers for this field will find graduates working in hospital settings and clinics such as Cardiac Stress testing and ECG Departments, operating room and emergency, community agencies, long-term care agencies, medical sales and services, education institutions, patient education, rehabilitation clinics and research. Graduates of the program must meet the requirements of the jurisdiction in which they wish to practice.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Mathematics (MCT4C, MAP4C, MHF4U or MCV4U)
- Senior Level Physics (C) or (U)
- Senior Level Biology (C) or (U)
- Senior Level Chemistry (C) or (U)

OR – equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

This program may be ranked for admissions purposes.

**PRE ADMISSIONS TEST:** Health Occupations Aptitude Exam (HOAE). Students applying to this program must complete the HOAE test.

**PLUS:** Check the College website for important clinical placement and health requirement information.

# Dental Assisting – Level I & II

Windsor Campus **H915**

One Year – Ontario College Certificate

(3 continuous semesters) ending June 2020

Starts: September

This program prepares students to assume a position as a dental assistant / intra-oral healthcare provider, capable of working with health professionals in a variety of settings. The role of a Level II dental assistant involves precise and detailed work in a confined environment, including chairside and laboratory duties, instrument sterilization, maintaining infection control, along with intra-oral skills such as selective coronal polishing oral hygiene instruction, application of pit and fissure sealants, fluoride application and teeth whitening processes.

## PROGRAM HIGHLIGHTS

- Graduates of this program are respected healthcare professionals that perform a variety of roles, including: clinical, education, health promotion, business administration and laboratory duties consistent with national standards.
- Accredited by the Commission on Dental Accreditation of Canada.
- Level II includes 15 intra-oral duties.
- Clinical placements.
- On campus dental clinic provides a practical learning environment.
- Students are eligible for certification by the Ontario Dental Assistants Association (ODAA) and the Canadian Dental Assistants Association (CDAA).
- Upon successful completion of the National Dental Assisting Examining Board (NDAEB) Exam the graduate is eligible to practice as a Level II Dental Assistant.

## CAREER OPPORTUNITIES

Numerous opportunities exist for graduates as dental assistants, office administrators and treatment coordinators in general practice and specialty dental offices. Other opportunities include public health departments, hospitals, armed forces, college/university dental clinics and sales.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus successful completion of:

- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)
- Grade 12 English – (ENG4U, ENG4C, EAE4U or EAE4C)

OR – equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Mature students see Admissions Procedures on page 95.

## Dental Hygiene

Windsor Campus **H800**

Three Year – Ontario College Advanced Diploma

Starts: September

The practice of dental hygiene is “the assessment of teeth and adjacent tissues, treatment by preventive and therapeutic means and the provision of restorative and orthodontic procedures and services” (DHA, 1991). Students will be prepared to provide oral healthcare in a variety of environments. Graduates will work within the scope of the dental hygiene practice and in accordance with the regulations of the College of Dental Hygienists of Ontario.

### PROGRAM HIGHLIGHTS

- On campus Dental Clinic offering practical experience.
- Off-site placements at various community sites and oral health promotion activities.
- Accredited by the Commission on Dental Accreditation of Canada.
- Graduates are self-regulated healthcare professionals who support the roles of a Registered Dental Hygienist (RDH) such as health promotion, education, clinical therapy, advocacy, research and administration.
- An RDH is a vital member of the oral healthcare team working with other healthcare professionals to achieve and maintain optimal oral health.
- Focus on applying the dental hygiene process of care while developing inter-professionalism, client-centred care and interpersonal communication skills.
- Graduates are eligible as a candidate for the National Dental Hygiene Certification Examination. Successful completion is a requirement for registration by the College of Dental Hygienists of Ontario to practice in the province.

### CAREER OPPORTUNITIES

Although a dentist in private practice most often employs dental hygienists, there is a growing number of dental hygienists who are self-employed or choose careers in public health education, hospitals, research or dental product development and promotion.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)

OR – Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

This program may be ranked for admissions purposes.

**PRE ADMISSIONS TEST:** Health Occupations Aptitude Exam (HOAE). Students applying to this program must complete the HOAE test.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Diagnostic Medical Sonography

Windsor Campus **H796**

Three Year – Ontario College Advanced Diploma

(delivered in 2.5 years)

Starts: September

Utilizing advanced knowledge of cross-sectional anatomy, pathology and physical applications, a Sonographer performs examinations to provide diagnostic ultrasound images for interpretation by a medical radiologist. As a member of a health-care team, the Sonographer will produce images of internal body structures utilizing a variety of hand-held acoustical scanning probes and imaging techniques. The profession requires critical thinking skills, judgment and the ability to provide safe and competent healthcare.

The overall program goals and objectives are aligned with the current National Competency Profiles (NCP) for the Generalist Sonographer, as approved by Sonography Canada. Course work includes sonographic physics, physiology, pathology, patho-physiology and the study of normal and abnormal cross-sectional anatomical structures necessary for sonographic interrogation of abdominal, obstetrical/ gynecological, general vascular and small parts imaging.

### PROGRAM HIGHLIGHTS

- The program is accredited by the Canadian Medical Association (CMA).
- Graduates are eligible to write the Sonography Canada Generalist Sonographer credentialing examinations.
- Simulation labs and clinical placement settings will expose the student to practical learning.

### CAREER OPPORTUNITIES

Graduates will work as an Ultrasound Technologist in such settings as hospitals, clinical laboratories and other healthcare facilities.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Mathematics – (MCT4C, MAP4C, MHF4U or MCV4U)
- Senior Level Physics (C) or (U)
- Senior Level Biology (C) or (U)
- Senior Level Chemistry (C) or (U)

OR – Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

This program may be ranked for admissions purposes.

**PRE ADMISSIONS TEST:** Health Occupations Aptitude Exam (HOAE). Students applying to this program must complete the HOAE test.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Medical Laboratory Science

Windsor Campus **H837**

Three Year - Ontario College Advanced Diploma

Starts: September

The Medical Laboratory Technologist assesses the types of blood cells and microorganisms that cause disease, provides chemical analysis of blood and body fluids, performs the processing of tissue samples for microscopic evaluation and determines the compatibility of blood for transfusion. This program will appeal to students with a love and knowledge of sciences and an investigative nature. They should have good manual dexterity and must be able to work accurately and quickly under pressure to make decisions which directly affect the diagnosis and treatment of disease.

### PROGRAM HIGHLIGHTS

- As an accredited program, graduates are provided the opportunity to write the general MLT certification exams offered by the Canadian Society for Medical Laboratory Science.
- Ability to apply to the College of Medical Laboratory Technologists of Ontario for a license to practice in Ontario clinical labs.

### CAREER OPPORTUNITIES

A nationwide shortage of Medical Laboratory Technologists exists in Canada. Graduates are employed as medical technologists, research assistants, quality control technicians and laboratory technicians in hospitals, public and private medical laboratories, in clinical research and pharmaceutical laboratories, as well as in sales or technical assistance.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Physics (C) or (U)
- Senior Level Biology (C) or (U)

OR - Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

This program may be ranked for admissions purposes.

**PRE ADMISSIONS TEST:** Health Occupations Aptitude Exam (HOAE). Students applying to this program must complete the HOAE test.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Medical Laboratory Technician

Windsor Campus **H299**

One Year - Ontario College Certificate

(delivered in less than one year)

Starts: September

Graduates of this program have the basic technical and theoretical skills required to work in healthcare laboratories and assist the Medical Laboratory Technologist in various investigative and clinical laboratory procedures, including sample collection and processing. This program will appeal to students who have good organizational skills. They must also be excellent communicators with good interpersonal skills and a professional image. Students must have the ability to deal with stressful and emergent situations.

### PROGRAM HIGHLIGHTS

- Well organized, balanced program focused on both theory and clinical skills.
- Six week placement in a clinical laboratory environment.
- Graduates are eligible to write the CSMLS MLA certification exam which provides a professional credential recognized by the Canadian Society for Medical Laboratory Science and the Professional Standards Council.

### CAREER OPPORTUNITIES

Diverse employment opportunities exist with hospital, private and public health laboratories, clinics, research labs and commercial diagnostic supply companies. Lab technician, phlebotomist (responsible for taking blood samples) and clinic assistant are typical positions.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)

OR - equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Mature students see Admissions Procedures on page 95.

**NOTE:** High interest programs have the potential to become oversubscribed. Applicants are strongly advised to apply **before February 1st**.

This program may be ranked for admissions purposes.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Nursing BScN

Windsor Campus **H850**

Chatham Campus **K950**

Four Year – Bachelor of Science in Nursing (BScN)

Delivered in collaboration with University of Windsor

Starts: September

The Nursing degree program is designed to prepare students to provide nursing care in a variety of settings. Graduates will work within the scope of nursing practice and in accordance with the regulations of the College of Nurses of Ontario. Nursing students will be able to care for individual clients or groups, including family members and significant others. Students will make clinical decisions and exercise judgement in giving care to clients. Graduates will be eligible to write the National Council Licensure Examination – Registered Nurse (NCLEX – RN) to achieve professional status of Registered Nurse in Canada and also in several jurisdictions in the United States.

### CAREER OPPORTUNITIES

The current nursing shortage has resulted in numerous opportunities for graduates in a variety of healthcare settings including private homes, private practice, long-term care facilities, community healthcare agencies, hospitals and physicians' offices.

### ADMISSION REQUIREMENTS

OSSD with 6 Grade 12 (U/M) courses including:

- Grade 12 English (ENG4U) minimum of 65% or better
- Grade 12 Chemistry (SCH4U) minimum of 70% or better
- Grade 12 Biology (SBI4U) minimum of 70% or better
- Grade 12 Math (C) or (U)
- Overall average of 70% or better

OR – Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

This program may be ranked for admissions purposes.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Occupational Therapist Assistant/ Physiotherapist Assistant

Chatham Campus **K893**

Two Year – Ontario College Diploma

Starts: September

Graduates will work under the supervision of a Physiotherapist and/or Occupational Therapist to assist in the implementation of therapeutic plans and programs. Graduates will assist in enabling a client's optimal performance and help them effectively cope with limitations to function, activities of daily living, leisure and work. If you are the type of individual who welcomes a challenge and enjoys being with people of all ages, a career as an OTA/PTA is a great career path to choose.

### PROGRAM HIGHLIGHTS

- Utilization of innovative, current and integrated approaches to the role of the OTA/PTA assistant.
- A blend of classroom and clinical/practical learning involving hands-on learning.
- Clinical placements within a variety of work settings including hospitals, private clinics, long-term care facilities and children's treatment centres.

### CAREER OPPORTUNITIES

As an OTA/PTA, you will work for such healthcare providers as hospitals, family health teams, community clinics, mental health facilities, long-term care facilities such as Nursing Homes, Residential Care and Senior Assistive Living facilities, rehabilitation centres and children's treatment centres.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Senior Level Biology (C) or (U)
- Grade 12 English (ENG4U, ENG4C, EAE4C or EAE4U)

OR – equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**NOTE:** High interest programs have the potential to become oversubscribed. Applicants are strongly advised to apply **before February 1st**.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Paramedic

Windsor Campus **H840**  
Chatham Campus **K940**  
Two Year – Ontario College Diploma  
Starts: September

A Paramedic is at the forefront of emergency healthcare services in times of accident or crisis. They provide cardiopulmonary resuscitation, defibrillation, cardiac monitoring, pulse oximetry, airway management, administration of life saving drugs and control of severe bleeding along with immobilization of spine, neck and bone injuries. This program will appeal to students who are able to work under extremely stressful situations. They must be critical thinkers, able to problem solve and multi-task. They must be strong and in good physical condition.

### PROGRAM HIGHLIGHTS

- Clinical hospital/ambulance field experience.
- Hands-on training in well-equipped labs and simulation suites.
- Graduates are eligible to apply to write the Ontario Ministry of Health Advanced EMCA (Primary Care Paramedic) examination.

### CAREER OPPORTUNITIES

Paramedics are employed by both public and private ambulance services. Graduates may also progress to the level of Advanced Care Paramedic and/or Flight Paramedic requiring additional years of education at various institutions throughout Ontario.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U) with 60% or better.
- Grade 12 Math (C) or (U) with 60% or better.
- Senior Level Chemistry (C) or (U) with 60% or better.
- Senior Level Biology (C) or (U) with 60% or better.

OR – equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Applicants must have a G2 Driver's License when applying to the program. Once you have been accepted and registered into the program, you **MUST** obtain your G license by the end of your first semester in the program to continue in the program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**PLUS:** There is a selection process where students can earn extra points. Please see program page on College website. There is also a **MANDATORY** questionnaire that must be received in order to be considered for admission to this program. All must be received prior to March 1st.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Personal Support Worker

Windsor Campus **H932**  
Chatham Campus **K933**  
30 weeks (2 semesters) – Ontario College Certificate  
Starts: September and January

The Personal Support Worker program prepares graduates with knowledge and skills to provide compassionate, safe and supportive care to individuals across their lifespan including clients experiencing cognitive impairment, physical disability, age and mental health challenges. Students will develop assessment and communications skills in order to identify and document pertinent information about their client's health status. Students will learn to provide client-centered and client-directed care based on ethical principles to be sensitive to diverse client and family values, beliefs and needs and follow the direction of care plan.

### PROGRAM HIGHLIGHTS

- Work placement.
- Practical hands-on training in well-equipped simulation labs.

### CAREER OPPORTUNITIES

There are excellent employment opportunities with nursing homes, homecare agencies, rest homes, retirement homes, community living and other government agencies. Some opportunities also exist in the non-profit sector including the Alzheimer Society. There is also the potential for employment in retail homecare services.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

**PLUS:** Check the College website for important clinical placement and health requirement information.

### IMPORTANT INFORMATION FOR PROSPECTIVE STUDENTS

- Student clinical placements are assigned. Student personal requests for placement cannot be accommodated.
  - Windsor students may be placed anywhere in Windsor and Essex county.
  - Chatham students may be placed anywhere in Chatham and Kent county.
- Clinical placement schedules may include shifts on days, afternoons, weekends and holidays throughout the program based on clinical need and agency availability.
- Students are responsible for their own travel and costs to clinical placements.
- Students are responsible for the cost of scrub uniforms/footwear and other incidentals as required.

# Pharmacy Technician

Windsor Campus **H812**

Two Year – Ontario College Diploma

Starts: September

Pharmacy Technician graduates have acquired the knowledge and skills that prove entry-level competencies are met as outlined in the National Association of Pharmacy Regulatory Authorities (NAPRA). Pharmacy Technicians collaborate with Pharmacists and other Health Professionals as part of a team to support and promote health and wellness for patients and their healthcare goals. Pharmacy Technicians ensure safety, accuracy and efficiency in all areas of medication preparation and dispensing complying with Legislation. Our program offers state-of-the-art hospital and community practice labs where they learn to prepare sterile and non-sterile preparations, inventory management, community, institutional and hospital preparation and product distribution. Our program also offers unique intra/inter-professional education experience.

## PROGRAM HIGHLIGHTS

- The Pharmacy Technician Program has been awarded the status of Accreditation by the Canadian Council for Accreditation of Pharmacy Programs (CCAPP) for a three year term July 1st, 2017 – June 30, 2020.
- Our graduates meet NAPRA's Professional Competencies for Canadian Pharmacy Technicians at Entry to Practice.
- Our graduates are eligible to write the Pharmacy Examining Board of Canada's National Licensing Exam ([www.pebc.ca](http://www.pebc.ca)) and if successful, may go on to become Regulated Pharmacy Technicians. (RPHT)
- Students will complete two 6 week clinical placements that encompass, but not limited to Community and Hospital pharmacies.
- Registered Pharmacy Technicians are licensed with the Ontario College of Pharmacists. [www.ocpinfo.com](http://www.ocpinfo.com)

## CAREER OPPORTUNITIES

When you graduate opportunities await you such as Community Pharmacies, Hospital Pharmacies, Institutional Pharmacies, Compounding Pharmacies, Home Healthcare Divisions/Companies, Pharmacy Benefits Administration, Pharmacy Application Software Vendors and Pharmaceutical Distribution Wholesalers.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)
- Grade 12 English – (ENG4U, ENG4C, EAE4U or EAE4C)

OR – equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**NOTE:** High interest programs have the potential to become oversubscribed. Applicants are strongly advised to apply **before February 1st**.

**PLUS:** Check the College website for important clinical placement and health requirement information.

# Practical Nursing

Windsor Campus **H863**

Chatham Campus **K963**

Two Year – Ontario College Diploma (5 semesters)

Starts: September

The curriculum is comprised of theoretical and clinical experiences utilizing the College of Nurses of Ontario (CNO) conceptual framework and nursing process. This strong foundation prepares students to practice safely, competently and ethically in situations of health and illness with individuals, families, groups and communities across the lifespan. The overall program goals and objectives are aligned with the current College Of Nurses Entry to Practice Competencies for the Registered Practical Nurse.

## PROGRAM HIGHLIGHTS

- The program is fully accredited by the College of Nurses of Ontario (CNO).
- Hands-on training in a state-of-the-art nursing lab with simulation technology.
- Peer mentorship and tutor support.
- Comprehensive, clinical placement experiences with a preceptor in hospital and/or community settings (10 weeks in total).
- After successful completion of the Practical Nursing diploma program, graduates are eligible to write the Canadian Registered Practical Nurse Examination (CRPNE) which is administered by the College of Nurses of Ontario (CNO).

## CAREER OPPORTUNITIES

There are a wide variety of employment opportunities including hospitals, long-term care facilities, community healthcare agencies, physician offices and clinics, private homes and in private practice.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)

OR – equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

**PLUS:** Check the College website for important clinical placement and health requirement information.

## Pre-Health Sciences Pathway to Advanced Diplomas & Degrees

Windsor Campus **C904**

Chatham Campus **K904**

One Year - Ontario College Certificate

Starts: September and January

This one year certificate is designed to give students the necessary skills and course requirements to apply to health science programs at both the Windsor and Chatham campuses in:

- Bachelor of Science Nursing (BScN)
- Cardiovascular Technology
- Dental Assisting Level I & II
- Dental Hygiene
- Diagnostic Medical Sonography
- Medical Laboratory Science
- Medical Laboratory Technician
- Occupational Therapist Assistant/Physiotherapist Assistant Paramedic
- Pharmacy Technician
- Practical Nursing
- Respiratory Therapy
- Veterinary Technician

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

**NOTE:** A number of St. Clair College programs have additional specific admission/selection criteria that must be achieved prior to acceptance. For details on program specific admission/selection criteria, please see the appropriate program page on the web and contact the Registrar's Office.

First consideration for Fall intake of any health science program that requires certificate completion (Bachelor of Science Nursing, Diagnostic Medical Sonography, Respiratory Therapy, Medical Laboratory Science and Dental Hygiene) will be given to students who complete the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate by May 1 of that calendar year. Students who complete the certificate after May 1 will only be considered for Fall intake if space permits.

The Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program provides successful graduates with consideration for admission to the Bachelor of Science Nursing program with the University of Windsor, but does not qualify students for admission to other University of Windsor programs. To enquire about eligibility of the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program from St. Clair College for admission to a health science or Nursing program at another institution, please contact the admissions office at that institution.

## Pre-Service Firefighter Education and Training

Windsor Campus **T876**

One Year - Ontario College Certificate

Starts: September

The Ontario Certificate program provides students with the knowledge and skills in scientific principles of Education and Fire Prevention in the Community, Fire Behaviour, Fire Ground Operations, Firefighter Emergency Patient Care, Environmental Protection and Rescue Operations, as well as Introduction to the Fire Service. Upon successful completion of the program, graduates will be eligible to undertake provincial testing to meet the requirements of the Office of the Fire Marshal for certification as a firefighter under the NFPA 1001, NFPA 472 and NFPA 1006 Standards and the ability to attain the NFPA 1002 Driver/Vehicle Operator designation if desired.

### PROGRAM HIGHLIGHTS

- The Canadian Armed Forces (CAF) recognizes graduates of the Pre Service Firefighter program as candidates for employment into the CAF.
- St. Clair College works with 8 Municipal Fire Service Partners.
- Local Live Fire Training Centre.
- All faculty and support staff are current Firefighters.

### CAREER OPPORTUNITIES

Successful graduates may find employment opportunities in a variety of areas such as Professional Firefighting, Fire Inspection, Fire Prevention and Public Education, Private Fire Service, Ministry of Natural Resources or Volunteer Firefighter.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level, plus:

- Grade 12 English (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Mathematics (MCT4C, MAP4C, MHF4U or MCV4U)

Mature students see Admissions Procedures on page 95.

### ADDITIONAL REQUIREMENTS

Students will require the following prior to the Pre-Graduate Experience. Students may choose to complete these requirements prior to the start of the program.

- Target Responder level C CPR and a Standard First Aid Certificate.
- Ability to meet a bona fide job physical fitness test.
- No conviction for a criminal offence for which a pardon has not been granted.
- Ability to communicate in English, both written and verbal.
- There will be a mandatory orientation session for all students prior to the start of the program.

# Respiratory Therapy

Windsor Campus **H795**

Three Year - Ontario College Advanced Diploma

Starts: September

This program develops the student's cognitive, effective and psychomotor skills as described in the goals and outcomes of the National Competency Framework for Respiratory Therapy in order to perform as an entry-level Respiratory Therapist. Competency is acquired through didactic learning and performance assessment in the laboratory and clinical setting. Curriculum addresses analysis and problem solving, patient assessment/diagnostics/intervention, cardiopulmonary resuscitation and more - all built on strong foundational theory and learning. Program graduates must meet the requirements of the jurisdiction in which they wish to practice.

## PROGRAM HIGHLIGHTS

- Program objectives are aligned with the College of Respiratory Therapists of Ontario Standards of Practice.
- Program is fully accredited by the Council on Accreditation for Respiratory Therapy Education (CoARTE).
- New graduate Respiratory Therapists are eligible to apply to write the national certification examination in Respiratory Therapy administered by the Canadian Board for Respiratory Care.
- Students will have access to and be trained in the Centre for Applied Health Sciences, which features state-of-the-art equipment and resources.

## CAREER OPPORTUNITIES

As highly skilled healthcare professionals with specialized medical expertise, Respiratory Therapists care for patients from all age groups, from newborn to the elderly, by evaluating, treating and maintaining cardiopulmonary function. Most Respiratory Therapists work in hospital settings, including in the ICU, emergency department, operating room, NICU and general wards. They also work in community agencies, long-term care agencies, out-patient clinics, sleep labs, patients' homes, medical sales and services, educational institutions, patient education, rehabilitation and research.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Math - (MCT4C, MAP4C, MHF4U or MCV4U)
- Senior Level Physics (C) or (U)
- Senior Level Biology (C) or (U)
- Senior Level Chemistry (C) or (U)

OR - Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

**PRE ADMISSIONS TEST:** Health Occupations Aptitude Exam (HOAE). Students applying to this program must complete the HOAE test.

**PLUS:** Check the College website for important clinical placement and health requirement information.

# Veterinary Technician

Windsor Campus **H258**

Two Year - Ontario College Diploma

Starts: September

Veterinary Technicians assist the Veterinarian in the medical care of animals. Duties include radiography (taking x-rays), nursing, dentistry, nutritional support, minor surgery and laboratory procedures for animals. This program will appeal to students with experience related to animals. They must have a strong background in science and math and good communication skills. Due to the physical demands of the job, they should also have the ability to lift and carry up to 25 kg.

## PROGRAM HIGHLIGHTS

- Accredited by the Canadian Veterinary Medical Association.
- Teaching hospital accredited by the College of Veterinarians of Ontario
- Facilities and animal use approved by the Canadian Council on Animal Care.
- Accredited by the Ontario Association of Veterinary Technicians.
- Work experience during semester two and four.
- Graduates are eligible to write the North American Veterinary Technician exam to qualify for registration with the Ontario Association of Veterinary Technicians.

## CAREER OPPORTUNITIES

Numerous positions are available in private veterinary clinics for graduates. Opportunities also exist in research, with Humane Societies, pharmaceutical firms and zoological parks.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - (ENG4U, ENG4C, EAE4C or EAE4U)
- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)

OR - equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**IMPORTANT NOTE:** This program is oversubscribed. Apply **before February 1st** in order to have your application considered.

**PRE ADMISSIONS TESTS:** Students applying to this program must complete the Health Occupations Aptitude Exam (HOAE).

**PLUS:** Check the College website for important clinical placement and health requirement information.



## Hospitality & Tourism

The hospitality and tourism industry is growing and the sector provides great opportunities to work locally or travel the world! The environment is fast paced and demands that your customer service skills are at the top of your game. You have a passion for delivering a great experience whether it be a sumptuous meal or arranging the trip of a lifetime for your client.



# Culinary Management

Windsor Campus **B395**

Two Year – Ontario College Diploma

Starts: September

If working in a team environment dedicated to culinary excellence and customer service is your passion, Culinary Management will prepare you for this career path. Students learn basic cooking fundamentals, baking skills and gain a practical knowledge of food safety and sanitation. Students will also gain experience in a wide range of advanced cooking skills and techniques, as well as basic knowledge of viticulture (the art of pairing wine and food). Students must be good at multi-tasking and have the ability to work quickly, while paying attention to detail. These positions are physically demanding and require people to stand for long hours.

## PROGRAM HIGHLIGHTS

- Teaching Restaurant – Eatery 101 provides students with amazing real-world experience.
- Several Certified Chef de Cuisine on staff.
- All teachers are certified journeypersons.
- Curriculum is modeled after the Ministry standards and guidelines for cook apprentice.

## CAREER OPPORTUNITIES

There are very good job opportunities for graduates of the Culinary Management program in a wide variety of establishments including restaurants, clubs, dining and convention centres, resorts and institutions such as hospitals, long-term care facilities and cafeterias. The typical entry-level position is prep cook with the potential for advancement.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.



**Eatery!**  
a taste of class

**GREAT HANDS-ON TRAINING**

*a taste of the world*

Students in the Culinary Management and Hospitality programs receive great hands-on training in our teaching restaurant, Eatery 101.



FOR RESERVATIONS: 519-972-2726  
FOR MORE INFO: [STCLAIRCOLLEGE.CA/EATERY101](http://STCLAIRCOLLEGE.CA/EATERY101)

## Hospitality – Hotel & Restaurant

Downtown Campus **B940**

Two Year – Ontario College Diploma

Starts: September

This program will prepare graduates for leadership positions in the growing hospitality industry in venues that include hotels, resorts, restaurants, bars, catering and conference centres and in additional industries such as sporting arenas, recreational facilities and independent and assisted living facilities. The hospitality student will develop and practice the skills for success in lodging operations, food and beverage operations and the growth areas of recreational food service and wineries. These transferrable skills include guest relations, marketing, financial management, human resources and event planning.

### PROGRAM HIGHLIGHTS

- Students have the opportunity to gain valuable experience and school credits while living, working and attending classes at Walt Disney World in Orlando, Florida.
- Accelerated pathways to degree programs in Canada, Australia and Ireland.
- Paid employment opportunities in Fairmont resort properties in Western Canada.
- Students learn and practice food preparation and service in Eatery 101, our student-operated on-campus restaurant serving lunch and dinner.
- The campus houses a full convention centre and is adjacent to a major chain hotel.
- Students will visit local wineries, distilleries, breweries, hotels, restaurants, recreational venues and casinos.
- Work experience is available at our industry partners' workplaces or through on-site student "work integrated learning" programs.

### CAREER OPPORTUNITIES

Ontario's hospitality industry is expanding and so are job opportunities in the accommodations and food service sectors. Areas such as front desk, housekeeping, catering, bartending, restaurant/resort/club services, sales and marketing, guest services, convention/conference services and hotel restaurant management are just some of the opportunities that await our graduates. Our students enjoy an almost 100 percent hire success rate upon graduation. Students "work and earn" programs are available through recruitment visits by Fairmont Resorts & Hotels, the Disney College Program and internally by the St. Clair College Centre for the Arts.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## An experience of a lifetime!

Students from the Hospitality and Tourism – Travel programs have the opportunity to gain valuable experience and school credits through our affiliation with the Disney International Program and Central Michigan University. Check the details on our website at [stclaircollege.ca](http://stclaircollege.ca) and go to Full-Time Programs.

## Tourism – Travel

Downtown Campus **B826**

Two Year – Ontario College Diploma

Starts: September

If you are interested in a career as an airline/tour reservationist, flight attendant, cruise ship employee, tour guide, tour manager, event planner, travel counselor, hotel/resort concierge or any other facet of the tourism industry, this program is for you! This program will help develop skills employers are looking for in a new employee, such as communication, teamwork, computer and customer service skills. Graduates are prepared to begin entry-level positions in a number of the travel industry sectors.

### PROGRAM HIGHLIGHTS

- Students have the opportunity to gain valuable experience and school credits while living, working and attending classes at Walt Disney World in Orlando, Florida.
- Graduates have the opportunity to obtain a Bachelor of Arts in Travel and Tourism Management in Ireland by completing 2 semesters abroad.
- Optional yearly field trip abroad (past trips include Mexico, Caribbean, Cruises, Europe).
- Previous mid-semester work placement locations have included Western and Eastern Canada, Europe, Thailand, South Africa, Costa Rica, Australia and India, among others.
- Student Work Experience Program recruitment opportunities exist with Fairmont Hotels and Resorts located in Western Canada.
- Tourism Photography gives students the opportunity to create travel brochures using their own photographs.
- TICO exam administered as part of the program.

### CAREER OPPORTUNITIES

Tourism is one of the largest economic generators worldwide – employment opportunities are endless. Whether you are changing careers or looking for a new job, Tourism and Travel will offer you a world of possibilities. After completing the two year program, graduate job opportunities exist with airlines, airports, attractions, car rental companies, convention and meeting centres, cruise lines, government tourism offices, hotels and resorts, on-line travel providers, rail lines, travel agencies, tour operators and visitor information centres, among others. Tourism and Travel students can "work and earn" credits through the Disney College Program and the Fairmont Hotels and Resorts Student Work Experience Program.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission.

Mature students see Admissions Procedures on page 95.



# ST. CLAIR COLLEGE SCHOOL OF MEDIA, ART & DESIGN

## School of Media, Art & Design

Imagine an environment devoted to the creative process. A learning place that encourages bold ideas, embraces the imagination, and nurtures your creativity and passion to be the best you can be. St. Clair College is such an environment. Regardless of the area that drives your passion, the faculty are experts in their field with a wealth of knowledge and experience to help you shape your future.



# Advertising & Marketing Communications Management

Downtown Campus **B875**

Three Year – Ontario College Advanced Diploma

Starts: September

This program provides students with the skills to effectively create advertising and integrated marketing communication plans together with the materials and costs for the emerging advertising platforms. These platforms include: Mobile Advertising, Social Media Marketing, Search Engine Optimization, Web Analytics, Digital Media Planning and Execution, Digital Creative Execution, Web Design and Digital Content Development. Digital user behaviour and current and emerging technologies are also discussed at length.

## PROGRAM HIGHLIGHTS

- 3rd year students regularly compete in annual advertising competitions, winning awards and gaining valuable experience for their portfolios.
- A four-week pre-arranged work placement provides students with real industry experience and valuable contacts. Many students are hired by their work placement for full-time work following graduation.
- Program offers 12 social media, mobile and digital marketing/media courses – more than any other university or college in Canada.
- Faculty are all seasoned and experienced industry professionals with backgrounds in executive positions at major national and international companies.
- All graduates are HooteSuite certified in digital media.

## CAREER OPPORTUNITIES

There are a wide variety of career paths available including: digital media, social networking management, account management, copywriting, event planning, media planning and buying, public relations, Internet marketing and advertising, consumer behaviour and relationship management. It's no wonder that 90% of our grads are employed within 6 months, pursuing careers in Windsor, Toronto, Vancouver, Calgary and more!

## ADMISSION REQUIREMENTS

OSSD majority of courses at College (C) or University (U) or College/University (M) or Open(O) plus:

- Grade 12 English (C) or (U)
- Grade 11 Math (C) or (U) is strongly recommended

Mature students see Admissions Procedures on page 95.

# Animation – 2D/3D

Windsor Campus **T993**

Three Year – Ontario College Advanced Diploma

Starts: September

Do you dream in 3D or doodle characters for video games or cartoons? If so, you are a budding animator and St. Clair College's Animation 2D/3D program is the right choice for you! This program will give you the skills, discipline and confidence you need to become a sought-after animation artist. Students learn a blend of traditional techniques with the use of cutting-edge industry software. Graduates are able to animate and bring artwork to life through designing and animating characters and environments for traditional 2D and 3D projects for a variety of mediums including television, film and video games. Students also learn to become proficient with digital image manipulation, digital video editing, compositing and file management.

## PROGRAM HIGHLIGHTS

- Active student-run Animation Club which allows students to further practice their animation skills and abilities collaboratively with their classmates.
- Public presentation of animation films showcasing professional work produced by third-year students.
- Emerge with a professional portfolio and demo reel that will open the door to work in 2D or 3D animation in the film and television industries, the world of gaming and the web.
- Strong emphasis on traditional techniques enhancing production of digital art.
- Close connection with industry professionals to keep curriculum current and relevant.
- Training on the latest industry standard software in the animation industry.

## CAREER OPPORTUNITIES

There are job opportunities creating both 2D and 3D animation, models, textures and other assets for feature films, television productions, video games and the web. Skills learned in this program could also be applied to finding work in character design, storyboarding or as concept artists.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## ADDITIONAL REQUIREMENTS

Applicants will be required to complete and submit a Drawing Test. The test evaluates a student's ability to convey depth through drawing along with examining an understanding of construction, structure and creative visual appeal. Details of the test will be included in the acknowledgement letter or go [www.stclaircollege.ca](http://www.stclaircollege.ca) and click on full-time programs – Animation 2D/3D.

## Event Management

Downtown Campus **B908**

One Year – Ontario College Graduate Certificate

Starts: September

This program will provide students with the skills and knowledge necessary to plan, organize, coordinate, implement and promote special events for the public, corporate and non-profit sectors. Graduates will be able to develop and implement financial initiatives, coordinate effective venue management and apply the principles of marketing strategies, effective human resource management, business administration skills and the principles of professionalism and ethics. The ever growing industry of events is being used to stimulate economies, increase tourism, develop community awareness, foster public involvement, improve quality of life, generate revenue and market products.

### CAREER OPPORTUNITIES

The event industry is a rapidly growing segment of virtually every sector of society. Events are part of public, not-for-profit, charitable, private and corporate sectors. Employment opportunities may be found at tourism associations, trade and professional associations, convention and conference centres, governments and at conference and event planning companies.

### ADMISSION REQUIREMENTS

College Diploma or University Degree OR an acceptable combination of related work experience and post-secondary education (as determined by the College).

Program Related Recommendations:

- Related work experience is highly recommended.
- Applicants should be computer literate in a Windows PC or MAC environment.

Mature students see Admissions Procedures on page 95.

## Fashion Design Technician

Windsor Campus **B877**

Two Year – Ontario College Diploma

Starts: September

Design, innovate and create are the fundamentals of the Fashion Design program. Simulating industry standards and practices, students will become skilled in the essentials of pattern making and garment construction. Core curriculum includes fashion marketing, illustration, textiles, computer aided design and product development. St. Clair delivers the program in new fashion labs which provide an inspiring and nurturing environment. Blending hands-on labs with field trips and behind the scenes experience will prepare the graduate to start their career in the fashion industry.

### PROGRAM HIGHLIGHTS

- Annual fashion show highlights student creations and gives students the chance to network with local retailers and guests at a pop up shop and after party following the fashion show.
- Opportunity for students to volunteer backstage or assist the costume designer for the Music Theatre program.
- Faculty are industry professionals.
- Field trip to Toronto Fashion Week where the students can work backstage and tour manufacturers, fabric suppliers, design studios and exhibits.
- Visit Stratford Festival and tour the costume warehouse and design studios.
- Be part of a production team for a charity project.
- Students present their collections to a panel of industry professionals.
- Photo shoots of the students garments are completed as part of their portfolio.
- Participate in local fashion events to gain hands-on experience.

### CAREER OPPORTUNITIES

Employment may be found in clothing and textile companies, retail establishments and manufacturing companies or through entrepreneurial opportunities. Graduates may also find design and production opportunities in film, television, theatre, video productions and garments and textiles.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College(C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

The program starts at an introductory level. The ability to read/ understand garment patterns and sewing skills at the basic level is recommended, but not mandatory.

# Graphic Design

Downtown Campus **T809**

Three Year – Ontario College Advanced Diploma

Starts: September

This program will appeal to students who are emerging from visual/media arts backgrounds at the high school or post-secondary level, for mature students and those who have a love of design and visual expression. Students display a passion for print and web design, package design, typography, motion graphics, photography and illustration. Students will develop the ability to visualize and express concepts based on the client's needs. This requires creativity and imagination while meeting tight deadlines.

## PROGRAM HIGHLIGHTS

- Six week internship in an industry environment.
- Traditional media and enhanced digital media training.
- All faculty are professional graphic designers, illustrators or multimedia artists.
- Graduation from this program provides the first step in professional accreditation as a Registered Graphic Designer (Association of Registered Graphic Designers of Ontario).
- Student-run Graphic Design Club.
- Graduate design exhibition in the community in year three.
- Program emphasizes creativity originality and critical thinking.

## CAREER OPPORTUNITIES

Graduates can find entry-level positions including junior designer, prepress production artist and web designer. Opportunities exist in advertising agencies, graphic design studios, with printers or publishers, with newspapers and doing in-house design. There is also the potential for freelancing and contract work. With experience the designer can become an art director, creative director or production manager.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

**Recommended:** Minimum 1 Arts or Media Class.

Mature students see Admissions Procedures on page 95.

## ADDITIONAL REQUIREMENTS

You will be required to complete and submit an art portfolio. Details will be included in your acknowledgement letter and can be found on the Graphic Design program webpage. Interested students are also encouraged to contact the program coordinator for questions about the portfolio process.

# Journalism

Downtown Campus **B894**

Two Year – Ontario College Diploma

Starts: September

Students will experience actual “on-deadline” news filing, be expected to adapt their story for multiple media deliveries and to back up their stories with photography, audio or video. Much of the course work is “in field,” and as such, students must be strong self-starters and motivated to seek out, interview and write stories on a frequent basis. Successful applicants will have a very strong interest in news and current affairs. They must have above average writing skills and the ability to meet deadlines while working under pressure.

## PROGRAM HIGHLIGHTS

- Two media work placements.
- The MediaPlex is the only one of its kind in Canada and is equipped with state-of-the-art technology.
- “Convergence” journalism is taught exclusively at this campus, providing students with employable skills for the newsrooms of the 21st century.
- Students learn how to work across all media platforms including digital/on-line/social media, print, television and radio – performing on live TV, radio and online news shows.
- The curriculum will provide students with cutting edge knowledge and skills making them highly marketable across all media platforms.
- Journalism students get to run The MediaPlex Website bringing you breaking news and current affairs from Windsor, across Canada, and around the world as it affects people in our communities.

## CAREER OPPORTUNITIES

The opportunities for budding journalists are expanding significantly in traditional news reporting and photojournalism for print, radio and television. The web has opened new avenues for internet/digital/ social media news provider/researcher, website designer and convergence media professionals (providing stories to all media).

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Media Convergence

Downtown Campus **B882**

One Year – Ontario College Graduate Certificate

Starts: September

St. Clair College's Media Convergence program provides students with the multi-skilled tools they require to compete in the ever challenging field of journalism and communications. Students will produce TV shows, radio newscasts, a number of newspaper editions and online products such as podcasts and blogs. Students will learn to become converged media journalists – able to work in any newsroom and in any situation. Completion of a capstone convergence production is a requirement for graduation. Students will also produce short form radio and video documentaries.

### PROGRAM HIGHLIGHTS

- Gives graduates two semesters to polish their skills in a newsroom setting.
- Provides people working in the media an opportunity to develop converged reporting skills – working in radio, TV, print and social media/online.
- Convergence entrepreneurship course provides leadership skills required in converged newsrooms of the 21st century and in the world of freelancing.
- Participants leave with a portfolio of cross platform products to demonstrate their marketable skills in writing, production, on-air and web journalism.
- The capstone project required for graduation is a culmination of all cross platform competencies – on-air, production, web and management – that showcase the multi-skill abilities acquired which will enhance employability in the workplace.

### CAREER OPPORTUNITIES

The newsrooms of today and into the future require journalists who are multi-skilled and able to deliver converged reporting across all media platforms – online, radio, TV and print. St. Clair College's Media Convergence graduate year provides participants with those skills which consequently makes them highly marketable in all newsrooms. We also teach converged newsroom management skills – including learning how to determine when a story can be used across all media platforms – giving students another level of employment opportunities. The backpack aspect of the program hones the convergence skills necessary to be a successful freelancer or e-lancer. Participants learn how to competently file stories to all media outlets, from anywhere in the world, working with a cell phone and/or laptop.

### ADMISSION REQUIREMENTS

Diploma or degree in a related field from a recognized college or university OR demonstrated competence through related work.

Mature students see Admissions Procedures on page 95.

## Music Theatre Performance

Windsor Campus **A887**

Three Year – Ontario College Advanced Diploma

Starts: September

This is a conservatory style training program that prepares emerging talents for careers in the entertainment industry. The curriculum focuses on those three areas that comprise the "triple threat" performer: acting, singing and dancing. Students train with professional instructors active in their field. Acting is of primary importance with a wider variety of styles and methodologies taught to prepare individuals for stage and film. Vocal music work includes technique, interpretation and solo work supported by one-on-one tutorials. A rigorous dance curriculum includes styles with a specific music theatre focus. Musicianship will be stressed through key-board instruction, sight singing instruction, choral work and elementary composition.

### PROGRAM HIGHLIGHTS

- Performance opportunities in every semester with the shows distinguished by high production values.
- Productions are presented in our 1200-seat Chrysler Theatre in Windsor in addition to a smaller intimate studio setting.
- When you apply to this program you are welcome to attend any of our performances which take place in December and April.
- Learn from industry professionals, faculty members are working artists within the industry.

### CAREER OPPORTUNITIES

Graduates will find work as performers in professional theatres, on cruise ships, in dinner theatres, in theme parks, summer festivals and in commercial musical theatre productions, as well as in film. Opportunities also exist in commercial voiceovers and studio recording.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus an audition qualify for admission.

**Recommended:** One of Dance, Dramatic Arts or Music (Grade 11 or 12 M or O).

Mature students see Admissions Procedures on page 95.

### ADDITIONAL REQUIREMENTS

There is a **MANDATORY** audition requirement for final admission to the program. There will be four components to the audition: acting, singing, dance and music. For more information about additional requirements visit the Music Theatre program page on the College website.

## Public Relations

Downtown Campus **B791**

Two Year – Ontario College Diploma

Starts: September

Public Relations is a dynamic and exciting field. Public relations specialists are expert communicators who manage and maintain a positive public image for their clients, whether it's a politician, a large corporation, a non-profit organization or a small business. This program prepares students to competently enter the professional world of public relations with knowledge and skills that include writing for newspapers, feature articles and preparing public and private presentations. Students will also learn how to shoot and edit professional photos, develop internal and external corporate communications plans, event plans, sponsorship plans and learn how to handle crisis response. Social media, entrepreneurship, marketing, advertising and working with media are also elements of this in-depth program.

### PROGRAM HIGHLIGHTS

- Learn in a state-of-the-art multimedia multiplex (called the MediaPlex) that is one of only three in the world.
- Professional equipment includes: radio booths, video editing bays, green screen technology and various visual design software programs.
- Hands-on learning includes: event production, small business creation, creating professional videos using industry-standard professional equipment, recording radio interviews, composing and editing professional photos and using design software to create marketing materials such as flyers, posters and much more.
- Two work placement opportunities which give students the chance to put their PR skills to use in the real world. Numerous opportunities exist locally and out of town for work placement as well as employment in a wide variety of business, industry, institutional and non-profit organizations.

### CAREER OPPORTUNITIES

The public relations specialist will be employable in a wide variety of industries including government, private business, not-for profit agencies, hospitals, educational institutions, political parties and media.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English(C) or (U)

Mature students see Admissions Procedures on page 95.

## Web & Interactive Advertising

Downtown Campus **B792**

One Year – Ontario College Graduate Certificate

Starts: September

This program provides students with the skills to effectively create advertising and integrated marketing communications plans together with the materials and costs for the emerging advertising platforms. These platforms include: Mobile Advertising, Social Media Marketing, Search Engine Optimization, Web Analytics, Digital Media Planning and Execution, Digital Creative Execution, Web Design and Digital Content Development. Digital user behaviour and current and emerging technologies are also discussed at length.

### CAREER OPPORTUNITIES

Graduates may find employment opportunities at Advertising Agencies, Digital Media Publishers, Digital and Social Media Agencies. Position's range from Account Mangers, Advertising Managers, Digital Media Marketing Managers, Digital Advertising Coordinators, Desktop Publishers and Digital Content Development and Execution.

### ADMISSION REQUIREMENTS

Diploma or degree from a recognized college or university in a related field with at least one introductory marketing course.

OR

Demonstrated competence through related work.

Mature students see Admissions Procedures on page 95.

# SKILLED TRADES

## School of Skilled Trades

Re-think what you think  
about the Trades

Today's skilled trades  
professionals are in high  
demand in a wide variety of  
careers. Energy, manufacturing,  
transportation, and automotive  
sectors provide numerous  
career opportunities.



## Electrical Engineering Technician

Chatham Campus **K788**

Two Year – Ontario College Diploma

Starts: September

The Electrical Engineering Technician program prepares graduates to apply electrical theory and related knowledge to design, test, troubleshoot and modify electrical machinery and electrical control equipment and circuitry in industrial or commercial plants and laboratories. They are able to solve problems related to generating, distributing, transmitting and using electrical energy.

### PROGRAM HIGHLIGHTS

- Program delivered at the recently constructed Chatham Trades & Technology facility which houses up-to-date industrial equipment.
- Well-balanced curriculum with a blend of theory and hands-on training.
- Students are eligible for associate membership and possible certification through Ontario Association of Certified Engineering Technicians and Technologists (OACETT) as Certified Technicians (C.Tech.)

### CAREER OPPORTUNITIES

Graduates will find they are highly employable and will have opportunities with electrical utilities, communications companies, manufacturers of electrical and electronic equipment, consulting firms and in governments and a wide range of manufacturing, processing and transportation industries. Graduates may find employment utilizing testing and troubleshooting skills in areas such as motor winding and repair, quality control and as electrical construction/maintenance apprentices. As well, opportunities are available as utility power station technicians or service technicians troubleshooting electrical systems and performing engineering tests on heavy electrical equipment and controls.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C), (U) or (M)
- Grade 12 Math (C), (U) or (M) (MCT4C is highly recommended)

Mature students see Admissions Procedures on page 95.

## Electrical Techniques

Windsor Campus **T947**

Chatham Campus **K731**

One Year – Ontario College Certificate

Starts: September and January (Windsor)  
September (Chatham)

Electrical Techniques is designed to provide the learner with an understanding of the basic theoretical and practical aspects of the electrical trade and to familiarize them with the associated tools and materials. This is a great starting place for students who might want to pursue an Electrician apprenticeship, such as:

- Electrician Construction and Maintenance Apprentice (309A)
- Industrial Electrician Apprenticeship (442A)

### PROGRAM HIGHLIGHTS

Upon successful completion of the program, a graduate may be granted credit by the Ministry of Training Colleges & Universities for 309A and 442A level 1 in school Electrical Apprenticeship Training with approval from the Employer.

### CAREER OPPORTUNITIES

Graduates are excellent candidates for job opportunities as Electrical Apprentices or entry-level positions in Electrical wholesale and/or distribution.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 11 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

## Esthetician (Fast Track)

Windsor Campus **B912**

Chatham Campus **K946**

Two Year - Ontario College Diploma  
(Delivered in less than one year)

Starts: September

More and more people are viewing spa services as a vital part of their health and well being. An Esthetician is an integral part of the spa team, helping people find relaxation while improving their appearance. Graduates of this program are proficient in facials, specialized skin care and body treatments, manicures, nail enhancement, therapeutic pedicures, hair removal services and basic make-up artistry. This program will appeal to students who are people oriented and compassionate while being comfortable with providing personal service.

### PROGRAM HIGHLIGHTS

- Focus on theory as well as practical skills.
- Basic business training to allow for entrepreneurship.
- Basic Milano Software training used in salons and spas.
- Opportunity to take part in field trips and enhance learning.
- Hands-on experience in College Clinic which is set to mirror a spa environment.

### CAREER OPPORTUNITIES

Graduates have the benefit of excellent employment prospects both locally and internationally. Typical positions include employment in spas, salons, health centres, retail beauty counters and working in conjunction with dermatologists. Opportunities also exist in spa services on cruise ships and resorts.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

## Hairstylist (Fast Track)

Windsor Campus **T914**

Two Year - Ontario College Diploma  
(delivered in less than one year)

Starts: September

Hairstylists are capable of advanced cutting techniques on both male and female clients, hair textured services (perming and chemical hair relaxing), hair colouring, colour correction and foiling techniques including current colour trends. In addition, stylists create "updo" styling for bridal and prom work, braiding, extension installation and maintenance.

### PROGRAM HIGHLIGHTS

- Clinical and lab experience.
- Students can earn credits towards apprenticeship.
- Industry specific field trips and involvement in community charity events.
- Students who have successfully completed their 1,500 hours of in-school training will receive a diploma and apply those hours towards the Ministry required 3,500 total hours which includes 2,000 hours of on the job training as a Registered Apprentice prior to challenging the Certificate of Qualification exam.

### CAREER OPPORTUNITIES

A typical entry-level position involves being an assistant to a stylist with the opportunity to build a clientele and begin working independently as a junior stylist within a salon. There is excellent potential for advancement with self-employment as an option, salon manager, trainer, industry sales representative, educator or platform artist.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

# Heating, Refrigeration & Air Conditioning Technician

Windsor Campus T207

Two Year - Ontario College Diploma

Starts: September

The Heating, Refrigeration and Air Conditioning Technician (HVAC) program prepares graduates for entry-level positions for Apprenticeships in Air Conditioning, Sheet Metal, Electrical and Refrigeration Trades. Tradespeople in these fields require sound mechanical and problem solving skills to install and repair heating and cooling equipment.

## PROGRAM HIGHLIGHTS

- Apprenticeship possibilities following graduation in sheet metal, electrical, refrigeration and air conditioning trades.
- Curriculum follows the prescribed TSSA Gas Technician 3 and Gas Technician 2 syllabus, providing an opportunity to become a LICENSED GAS TECHNICIAN (external certification through TSSA).
- Eligible for Refrigeration Handling Certification (external certification through HRAI).

## CAREER OPPORTUNITIES

Apprenticeship possibilities and job prospects are excellent, with above average wages and steady employment. Graduates find work with heating, air conditioning, sheet metal, electrical and refrigeration companies. Installers and service technicians in this trade typically work on heating, cooling and refrigeration systems in the residential, commercial, industrial and institutional industries. Other opportunities include wholesale, distribution, sales or service representatives for manufacturers of heating and cooling material and equipment.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Mature students see Admissions Procedures on page 95.



ST. CLAIR  
COLLEGE



**BE WORK READY!**

START **HERE** GO ANYWHERE

**WINDSOR • CHATHAM**

# Landscape Horticulture

Windsor Campus T866

Two Year - Ontario College Diploma

Starts: September

One of the fastest growing career industries in Ontario. A Horticulture Technician provides product and service expertise with landscape design and construction, including grounds maintenance. The landscape technician is trained to operate and run greenhouses and manage retail garden centres, including the care of interior plants in commercial complexes. This program will appeal to those with a passion for design, growing and caring for plants, as well as a strong interest in nature and environmental issues. Every day is Earth Day.

## PROGRAM HIGHLIGHTS

- More summer and graduate job opportunities than the number of students, year after year.
- Students work with the College on grounds maintenance and plants installation on the College's 110 acre arboretum where there is a wide spectrum of exotic botanical plants.
- The Horticulture Team has achieved Gold, Silver and Bronze Medals in the Canada/Skills Landscaping Gardening Competition held at Rim Park in Waterloo.
- Strong community involvement assisting with design solutions for community and municipal projects.
- Students will be prepared to pursue Landscape Ontario's Landscape Industry Certified Technician Exam and also receive training for certification in Pesticides (Technician and Exterminator), Front End Loader/Skid Steer Operator and Chainsaw Certification.
- Summer paid employment opportunities exist on campus for Landscape students.

## CAREER OPPORTUNITIES

Typical entry-level positions range from project estimator and designer to managerial roles. Positions exist with landscape construction companies and design/build companies, including paving, planting, irrigation and maintenance. Those completing the program also have the skills and knowledge to start their own landscaping business or go into managerial roles.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission.

Mature students see Admissions Procedures on page 95.

# Mechanical Engineering Technician – Industrial

Windsor Campus T855

Two Year - Ontario College Diploma

Starts: September

Industrial Mechanics make parts using various hand and machine tools. They perform welding and fabrication, installation of fluid power systems, pumps, valves and piping and possess basic electrical skills. They also perform machine repair and trouble-shooting of industrial mechanical systems and material-handling equipment and have skills in rigging of loads and crane operations. This program appeals to students who have a mechanical aptitude and enjoy hands-on work. They need to be organized and enjoy a challenge while working both independently and as part of a team.

## PROGRAM HIGHLIGHTS

- Small class sizes and hands-on learning environment provides graduates with advanced Industrial knowledge and skills.
- Millwright shop exposes students to machining, alignment, hydraulics and pneumatics, electrical, precision measuring, pump stations, welding, pipe fitting, rigging and more.
- Graduates enjoy very good employment prospects.

## CAREER OPPORTUNITIES

Job opportunities are great for technicians to work in industrial and manufacturing environments in power generation, food processing and water/waste treatment plants. With a strong background in both theory and practice, graduates are well prepared for positions as a millwright apprentice.

## ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Senior Level Physics is strongly recommended.

Mature students see Admissions Procedures on page 95.

## Mechanical Technician – CAD/CAM

Windsor Campus T867

Two Year – Ontario College Diploma

Starts: September

CAD/CAM technicians decide how a product is to be manufactured, what types of machines are to be used and the machining sequence required to manufacture components to industrial standards. This program prepares graduates to become Computer Aided Designers (CAD), Computer Aided Manufacturing (CAM) specialists, Computerized Numerical Control (CNC) programmers, General Machinist/CNC, quality control persons or CMM operators in the mouldmaking, tool and die, jig and fixture and machine tool construction industries. This program is perfect for students who are critical thinkers and able to solve problems. Students need mechanical aptitude with the ability to work independently or as a member of a small team. Although CAM is the main focus of this program, a robust series of CAD courses are included to maximize the success of the student, which offers them a competitive edge for employment.

### PROGRAM HIGHLIGHTS

- Offers advanced levels of training in the use of engineering workstations using fully integrated software.
- Exceptional on-site training centre in the Ford Centre for Excellence in Manufacturing.
- State-of-the-art equipment.

### CAREER OPPORTUNITIES

Graduates find excellent job opportunities as CNC operators/programmers, CMM operators, CAD designers, quality control persons and apprentices in the manufacturing industries that support the aerospace, construction, consumer products, dental, forestry, mining and telecommunications sectors.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

## Mechanical Techniques – Precision Metal Cutting

Windsor Campus T923

One Year – Ontario College Certificate

Starts: September

This one year certificate program will prepare students to work in the precision machining and tooling industries. Successful graduates of the certificate program will receive their 429A General Machinist Level 1 apprenticeship equivalency and those in good standing wishing to further pursue their studies are eligible to automatically enter into the second year of Mechanical Engineering Technician- Industrial two year diploma program (T855) or the second semester of the Mechanical Technician- CAD/ CAM program (T867).

### PROGRAM HIGHLIGHTS

- 429A General Machinist Level 1 apprenticeship equivalency.
- Ability to continue your studies in two in-demand programs, CAD/CAM or Industrial Mechanic.

### CAREER OPPORTUNITIES

Graduates of the Mechanical Technician-Precision Metal Cutting may find positions in industries within the metal cutting trades (Machining, Tool & Die, Mould Making) as a general machinist, mould maker or tool and die maker, with the potential to enter an apprenticeship within one or more of these trades. The precision machining/tooling industries support a variety of sectors, including aerospace, automotive, consumer products, construction, forestry, kitchen counter tops and cabinets, oil and gas and pharmaceuticals, etc. Employment can be found within Windsor-Essex, Chatham-Kent or many major centres in Southwestern Ontario.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 11 English (C) or (U)
- Grade 11 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

## Motive Power Technician

Windsor Campus **T167**

Two Year – Ontario College Diploma

Starts: September

Motive Power Technicians test and analyze systems and vehicles in accordance with manufacturer's recommendations and specifications. They perform field installations and calibrations of service equipment and assist in the design and assembly of prototype units for research and development. This program will appeal to students with good math and computer skills. A mechanical aptitude is also helpful.

### PROGRAM HIGHLIGHTS

- Hands-on training on state-of-the-art equipment.
- In-house Chassis Dynamometer.
- In-house Engine Dynamometer.

### CAREER OPPORTUNITIES

A wide range of opportunities exist for Motive Power Technicians in the area of manufacturing production and design, service repair and retail parts. There is also job potential in automotive service, counter sales, research and development and quality control. Motive Power Technicians are excellent candidates for automotive service technician, truck and coach and heavy-duty technician apprenticeship positions.

Upon successful completion of the program, graduates can present their college diploma to their employer and the Ministry of Training Colleges & Universities for 310S Automotive Service Technician (AST) Level One completion consideration.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)

Senior Level Physics (C) or (U) is recommended

Mature students see Admissions Procedures on page 95.

## Plumbing Techniques

Windsor Campus **T954**

One Year – Ontario College Certificate

Starts: September

The Plumbing Techniques program is designed to give the student an understanding of the theoretical and practical aspects of the plumbing and pipefitting trades and to familiarize them with the associated tools and materials. The program also provides the student with a solid foundation to continue their education in the plumbing or pipefitting career paths either with further related study or in the pursuit of an apprenticeship.

### PROGRAM HIGHLIGHTS

- Delivered in the Centre for Construction Innovation & Production.
- Excellent pathway to an apprenticeship.

### CAREER OPPORTUNITIES

Graduates are excellent candidates for job opportunities such as plumbing, pipefitting, steam fitting, boiler maker and welding apprentices or entry-level positions in plumbing wholesale or distribution.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O), level plus:

- Grade 11 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

## Powerline Technician

Chatham Campus **K766**

Two Year – Ontario College Diploma

Starts: September

The Powerline Technician program prepares students for a career in power distribution. It will provide in depth knowledge and skills that will allow students to understand the installation, operation and maintenance of the distribution system. Some of the principles taught will be electricity fundamentals and transformer theory, with reference to the distribution standards. In addition, there is an introduction to the design of distribution systems and CAD design. The skills required for operation of boom equipped vehicles, powerline rigging and fall protection will be taught, with an emphasis on safety.

### PROGRAM HIGHLIGHTS

- Comprehensive outdoor pole field lab for hands-on learning.
- Students gain hands-on practical skills coupled with the theoretical knowledge required to become a powerline technician graduate heading toward an apprenticeship.
- Students will learn the technique of pole climbing and the operation of RBD and double bucket trucks.
- Pole top rescue, bucket escape and fall arrest are some of the overhead techniques learned along with underground installation, transformer operation and installation.
- Students will build overhead lines throughout the program, applying their skills in actual line construction projects.
- Students will develop their problem solving, team building and critical thinking skills.

### CAREER OPPORTUNITIES

Graduates of the Powerline Technician Program find employment with electric power companies, public municipal utility companies, electrical construction firms and contractors, equipment suppliers and heavy engineering and construction firms.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C), (U) or (M)
- Grade 12 Math (C), (U) or (M) (MCT4C is highly recommended)

It is highly recommended that applicants successfully complete Grade 12 Physics (C) or (U) to be successful in this program.

This program may be ranked for admissions purposes.

Mature students see Admissions Procedures on page 95.

**NOTE:** High interest programs have the potential to become oversubscribed. Applicants are strongly advised to apply **before February 1st.**

## Welding Techniques

Windsor Campus **T949**

One Year – Ontario College Certificate

Starts: September

The Welding Techniques Program provides graduates with comprehensive theoretical knowledge and extensive practical hands-on skills to find employment in a variety of industries and trades.

### PROGRAM HIGHLIGHTS

- Graduates will be proficient in Arc and MIG welding to be hired as entry-level welders in a variety of industries and trades.
- Graduates have the option to pay for and attempt the Canadian Welding Bureau (CWB) certifications. St. Clair College is a certified CWB training and testing centre.
- Welding continues to be in demand locally, provincially and nationally. Companies regularly seek St. Clair College graduates.

### CAREER OPPORTUNITIES

Graduates are prepared for positions in several trades such as welder, boilermaker, pipefitter, steamfitter, plumber, iron worker and sheet metal worker.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level, plus:

- Grade 11 Math (C) or (U)

Mature students see Admissions Procedures on page 95.

# SKILLED TRADES REGIONAL TRAINING CENTRE

St. Clair College provides lots of opportunities for students who want to kick start their career, especially in the skilled trades area.

The Skilled Trades Regional Training Centre is perfect for students who want to gain valuable skills quickly and enter the manufacturing sector in a variety of capacities.

## EARN WHILE YOU LEARN

The program includes:

- Math skills
- Safety training
- Blueprint reading
- Training on a wide variety of state-of-the-art equipment including CNC machines.

### How to apply for this exciting program:

Send resumes to:

Mike Ouellette  
General Manager, Skilled Trades  
Regional Training Centre  
3403 St. Etienne Blvd,  
Windsor, ON N8W 5B1  
mouellette@stclaircollege.ca  
226-315-1235

Or contact the Employment Assessment Centre

1410 Ouellette Ave,  
Windsor, ON N8X 5B2  
519-971-9698





## Social Justice & Legal Studies

Whether you have aspirations to work in police services, security, or be part of the judicial system, public safety is an important community service. If you are self-disciplined, a critical thinker who can quickly assess a situation and act appropriately, then careers in these fields provide great opportunities.

W  
E  
E  
C  
O  
N  
S  
T  
I  
T  
U  
T  
I  
O  
N  
S  
A  
N  
D  
C  
O  
M  
M  
U  
N  
I  
T  
Y

## Border Services

### Border Services (Fast Track)

Downtown Campus **B961**

Two Year – Ontario College Diploma

Chatham Campus (Fast Track) **K967**

Two Year – Ontario College Diploma

(delivered in less than one year)

Starts: September

The Border Services diploma program provides a foundational knowledge in customs, immigration and food inspection. Students will become familiar with the pertinent legislation, procedures and documentation required to move people and goods across the border. In addition, they will also develop important communication, dispute resolution and critical thinking skills. The program is designed to provide graduates with foundational training to enable them to seek careers in the many industries and government agencies responsible for facilitating the movement of persons and goods across the borders.

#### PROGRAM HIGHLIGHTS

- Students utilize a variety of methods, including role playing and hands-on activities, to demonstrate their understating and ability to combine the material covered in the core courses of this program: Border Service, Immigration, Brokerage, Food, Plant and Animal Import Requirements, Counterfeit Documents and Fraud Detection, Investigation, Interviewing and Evidence, as well as Criminal Code and Federal Statutes.
- The focus of the Control and Defensive Techniques course enables students to gain an understanding of the authority and the importance of being able to articulate why a particular use of force was exercised.
- In the Extremism & Fundamentalism in Canadian Society course, students examine the complexity and dynamics of political and religious fundamentalism using an integrated and interdisciplinary perspective.

#### CAREER OPPORTUNITIES

Graduates from this program will be prepared for the demands of being on the front line of global trade and seek careers in the many industries and government agencies responsible for facilitating the movement of persons and goods across the borders, as well as careers in law enforcement.

#### ADMISSION REQUIREMENTS – B961 & K967

OSSD with the majority of courses at the College(C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4U OR EAE4C)

Mature students see Admissions Procedures on page 95.

#### HEALTH & FITNESS REQUIREMENTS

Applicants must be able to physically perform the duties of this position. Students will complete occupational requirements for border, correctional and police services via PARE, FITCO and PREP. Any student seeking entry into this program should evaluate their physical readiness in anticipation of rigorous fitness routine.

## Community & Justice Services

Downtown Campus **B603**

Two Year – Ontario College Diploma

Starts: September

The Community and Justice Services program is designed to prepare students for careers in the field of criminal justice with attention to intervention and re-integration. The nature of these environments and the diversity of clients demand a highly trained work force able to intervene effectively using best practices in order to ensure the protection of the public and the safety of the community, staff and clients.

#### PROGRAM HIGHLIGHTS

- Taught by experts currently in the field, the curriculum prepares students for a wide variety of careers related to institutional and community based corrections and for other areas of law enforcement.
- In addition to specialized courses involving both theory and practical hands-on learning, the CJS program provides students with the opportunity to obtain invaluable real-life experience through a 320 hour work placement in corrections or in one of many other agencies and/or community programs relating to law enforcement and criminal justice.
- The program also prepares students to meet with success for the FITCO fitness testing required by the Ministry of Corrections.

#### CAREER OPPORTUNITIES

Careers may be based in youth facilities, federal and provincial correctional institutions, justice agencies, policing and community agencies.

#### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College(C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4U or EAE4C)

Mature students see Admissions Procedures on page 95.

**NOTE:** Some correctional agencies have minimum hearing and vision standards.

#### HEALTH & FITNESS REQUIREMENTS

Applicants must be able to physically perform the duties of a position in a correctional institution. To obtain a diploma in CJS, successful applicants will be required to meet the minimum standards of the FITCO. Any student seeking entry into this program should evaluate their physical readiness in anticipation of a rigorous fitness routine.

# Honours Bachelor of Applied Arts in Social Justice & Legal Studies

Windsor Campus **C999**

Four Year – Honours Bachelor Degree

Starts: September

The Honours Bachelor of Applied Arts in Social Justice & Legal Studies four year bachelor degree program combines the foundational knowledge and strengths of three pillars instrumental in bringing about socio-political development and positive change: poverty law, social justice and community capacity building as achieved through education, advocacy and activism. This multifaceted and interdisciplinary program, delivered primarily face-to-face with on-line support and some hybrid delivery, also includes curriculum providing a strong foundation of both the theoretical underpinnings as well as established practices in criminology, sociology, social work, philosophy, political science, Canadian law, community capacity building and the study of under-represented and/or vulnerable populations.

Graduates will acquire strong problem-solving and analytical skills together with the interpersonal skills required of one seeking a leadership position in advocating for the reconstruction of societal constructs and practices on behalf of victimized and/or marginalized individuals and groups. Students will learn to critically analyze, formulate and develop strategies to address situations brought about through the withholding of full and equitable distribution of economic advantage, educational opportunity, sociopolitical power and/or physical resources from those without a political and/or social voice.

The program will also include practical components, such as case studies inviting creative programming, mock mediations bringing about affordable resolutions, simulations reflective of addressing social injustice, a capstone project geared toward finding strategies to address real world problems and an internship with a social justice, community, not-for-profit, governmental, or legal organization.

The program curriculum will stimulate the development of an inquiring mind, increase sensitivity for inequalities and encourage independent judgment and critical self-awareness. Graduates will not only be equipped to assist individuals, groups organizations and coalitions to navigate the social-legal system in pursuit of democracy, participation and inclusiveness in the design and realization of equitable laws, but also be well prepared to pursue graduate studies in social justice and related fields.

## PROGRAM HIGHLIGHTS

Students must complete a mandatory 14-week Work Integrated Learning (WIL) placement to qualify for graduation. This work term takes place between semesters 6 and 7 and serves as an opportunity for students to build upon previous experiential and theoretical knowledge and apply new found knowledge and skills to major projects in their last two semesters of study.

## CAREER OPPORTUNITIES

Graduates of the program will be able to gain employment in various roles focused on advocacy, public service, law enforcement, labour relations and/or in the creation and development of programs and services for community organizations, not-for-profit groups and/or government departments. Specific careers could include: community and social service workers, community and/or political liaison/ombudspersons, mediators, labour representatives, labour representatives, court officials, probation and parole officers, police officers, correctional service officers, by-law enforcement officials and other regulatory roles.

## ADMISSION REQUIREMENTS

Admission to the bachelor program requires at a minimum, an Ontario Secondary School Diploma or equivalent, six University or University/College courses at the Grade 12 level and a minimum average of 65%. Program-specific admission requirements include:

### Required

- English, Grade 12 (ENG4U or equivalent)
- Five other Grade 12 credits (U or M or equivalent)
- The applicant must achieve an overall average grade of at least 65% in the above requirements. In addition, the applicant must achieve a grade of at least 65% in ENG4U (or equivalent), with no grade less than 60% in the remaining courses used to qualify for admission.

### Recommended

- Grade 12 Math (MDM4U or equivalent)

Eligible applicants will be selected on the basis of their previous academic achievement (the average of their six highest university or U/C credits, including required courses).

Applicants who do not meet the admission requirements for this program will be assessed and advised individually and may be considered for other related programs.

## Paralegal Paralegal – Accelerated

Downtown Campus **B897**

Two Year – Ontario College Diploma

Downtown Campus **B959**

Two Year – Ontario College Diploma  
(Delivered in 15 months)

Starts: September

A Paralegal provides legal services to clients within the permitted scope of practice. This includes representing clients in provincial offences court for highway traffic offences, municipal by-law matters, liquor license cases, occupational health and safety issues, as well as civil litigation matters in small claims court. Paralegals may also appear in the Ontario Court of Justice representing clients charged with less serious criminal offences. Paralegals may represent clients in a broad range of tribunals, such as the Workplace Safety and Insurance Appeals Tribunal, Human Rights Commission and Landlord and Tenant Board, to name a few.

### PROGRAM HIGHLIGHTS

- The program is set up in part as an office simulation and includes mock hearings and trials.
- In addition to a 140 hour work placement, students have the opportunity to work in the St. Clair College Forms Completion Clinic to gain valuable real life experience working with clients while offering an invaluable service to the community.
- The Paralegal program has been accredited in accordance with the standards established by the Law Society of Upper Canada's Paralegal Education Program Accreditation Policy (PEPA).

### CAREER OPPORTUNITIES

Career opportunities include self-employment, law firms, legal departments of corporations, administrative tribunals and government agencies.

### ADMISSION REQUIREMENTS – B897

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admission to this program.

Mature students see Admissions Procedures on page 95.

### ADMISSION REQUIREMENTS – B959

Applicants with a College Diploma or substantial completion of a University Degree may apply to this program.

**PLUS:** Check the College website for important work placement information.

## Police Foundations Police Foundations (Fast Track)

Windsor Campus **B819**

Two Year – Ontario College Diploma

Chatham Campus **K919**

Two Year – Ontario College Diploma  
(Delivered in less than one year)

Starts: September

This program presents the knowledge, fitness skills and aptitudes to prepare students for a career in law enforcement. The student will have a strong theoretical foundation on which to build communication, ethical and interpersonal skills. Graduates will know the fundamentals of police investigation techniques, police procedures and community policing. This program will appeal to students who are community minded and are of good moral character. Students must have good written and oral communication skills and be able to deal with stressful situations. Being physically fit is also important.

### PROGRAM HIGHLIGHTS

- Preparation for the Physical Readiness Evaluation for Police (PREP).

### CAREER OPPORTUNITIES

Graduates work in municipal, provincial and federal police services, in private security and as special constables and campus police.

### ADMISSION REQUIREMENTS – B819

Successful completion of two consecutive semesters of the Protection, Security and Investigation program OR a Protection, Security and Investigation Diploma. See the Program Coordinator for details.

Mature students see Admissions Procedures on page 95.

### ADMISSION REQUIREMENTS – K919 (Fast Track)

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Mature students see Admissions Procedures on page 95.

### HEALTH & FITNESS REQUIREMENTS

Applicants must be able to physically perform the duties of this position. Students will complete occupational requirements for police services via PARE and PREP. Any student seeking entry into this program should evaluate their physical readiness in anticipation of a rigorous fitness routine.

## Protection, Security & Investigations Protection, Security & Investigations – (Fast Track)

Windsor Campus **B803**

Two Year - Ontario College Diploma

Chatham Campus **K813** (Fast Track)

Two Year - Ontario College Diploma

(Delivered in less than one year)

Starts: September

This program provides general training for work in the various areas of private security, Canadian Border Services, Immigration, federal and provincial correctional services, by-law enforcement, Ministry of Transportation Enforcement Officers and Military Policing, as well as other areas of policing. This program will appeal to students who are self-disciplined, with a high moral character. They must have good written and oral communication skills and the ability to analyze and apply legal principles. Students must also be willing to work in diverse communities and have good health and fitness.

### CAREER OPPORTUNITIES

Job opportunities are very good and continue to grow with security related positions increasing in the gaming industry and in the corporate and retail sector. Entry-level positions are also available in corrections, customs operations, private investigation, by-law enforcement and the armed forces.

### ADMISSION REQUIREMENTS – B803 & K813

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English – (ENG4U, ENG4C, EAE4C or EAE4U)

Mature students see Admissions Procedures on page 95.

### HEALTH & FITNESS REQUIREMENTS

Applicants must be able to physically perform the duties of this position. Students will complete occupational requirements for border, correctional and police services via PARE, FITCO and PREP. Any student seeking entry into this program should evaluate their physical readiness in anticipation of a rigorous fitness routine.



**OUR  
SAINTS  
BRIGADES  
WOULD LOVE  
TO MEET YOU!**

**We are so proud of our  
College that we invite  
you to take a tour!  
One of our talented  
Saints Brigades will be  
happy to show you  
around!**

Call us at 519-972-2760

Email us at [tour@stclaircollege.ca](mailto:tour@stclaircollege.ca)



## Academic Opportunities for Upgrading

If you are returning to school and find you need some academic upgrading, these programs are specifically designed to help you take the next step.

- Academic & Career Entrance (ACE)
- College & Employment Preparation (CEP)
- Community Integration through Cooperative Education (CICE)
- English for Academic Purposes (EAP)
- General Arts & Science



## Academic & Career Entrance Program (ACE)

Windsor Campus **C772**

Chatham Campus **K972**

Program Length: 15 weeks per course

Starts: ACE – September, January, May

This program is perfect for people who need the admission requirements to apply to a college program, to upgrade their workplace skills or begin apprenticeship training. These courses are at a high school level of difficulty and are used for entry to a college program only. They do not provide the learner with a Grade 12 diploma.

### ADMISSION REQUIREMENTS

- Placement testing.
- Age 19 and older.
- A permanent resident of Ontario.

### AVAILABLE COURSES INCLUDE:

- Technical Math
- Communications
- Biology
- Chemistry
- Physics
- Computer Skills
- Self-Management

Students may select courses based on their needs. ACE is recognized throughout the Ontario College system and a learner's certificate is available.

### APPLICATION PROCESS:

To apply for this program call 519-972-2727 ext. 4551 in Windsor or 519-354-9714 ext. 3586 in Chatham.

### NO TUITION FEES

There are no tuition or textbook costs associated with this program. Training support allowances may be available. Online courses are available.

## College & Employment Preparation (CEP)

Windsor Campus **C774**

Program Length: Varies based on individual progress

Starts: Continuous Intake

This program is aimed at improving students reading, writing and math competencies to help them develop work skills for their future employment and / or further education. Academic training includes courses in the following areas:

- Reading, written and oral communications and listening.
- Math
- Literacy related computer skills.

This is a continuous intake program which students can start at any time. There is an orientation and assessment process and students receive an Individual Learning Plan developed to close the gap between their current skill level and the requirements of their educational and vocational goals. Progress is closely monitored.

Counseling services are available to help students with their vocational interests and postsecondary program selection.

This program is well connected with community-based literacy programs and literacy providers. At the successful completion of the program, students can transfer or continue their learning in the Academic and Career Entrance Program (ACE) other College programs or move directly into the workplace.

### ADMISSION REQUIREMENTS

Placement testing.

### APPLICATION PROCESS:

To apply for this program, call 519-972-2727 ext. 4551.

### NO TUITION FEES

There are no tuition or textbook costs associated with this program. Training support allowances may be available. Online courses are available.

# Community Integration through Cooperative Education (CICE)

Windsor Campus **C365**  
Two Years - Ontario College Certificate  
Starts: September

This program is designed to provide individuals with developmental disabilities and other significant learning challenges with the opportunity to experience College life, pursue post-secondary education and develop skills that will help them prepare for employment. Students will engage with their peers in courses specific to the CICE program. Having chosen an individual vocational direction, each student will attend academic courses with their College peers. The support of a Learning Facilitator will be provided. The Learning Facilitator may attend classes, provide follow-up study skills, test preparation and support course modifications when necessary.

CICE core curriculum will include subjects covering communications, job and life skills and human relations. Academic courses will be elective in nature and may be chosen from a variety of programs. Additional vocational areas may be added as the program progresses and grows. Work placement will help CICE students to develop and/or enhance vocational skills and involvement within their community. It is a goal that graduates will be able to function more independently and ideally transition to volunteer or paid employment on a part-time or full-time basis.

## PROGRAM HIGHLIGHTS

- Provides opportunities to acquire life skills and vocational skills.
- May provide skills for an independent lifestyle.
- May lead to employment opportunities.

## ADMISSION REQUIREMENTS

Ontario Secondary School Diploma OR Ontario Secondary School Certificate or equivalent OR Mature Student Status plus:

- Developmental Disability.
- A level of independence that precludes constant support.
- Ability to manage transportation to the College and to the field placement.
- Participation in an interview.

**NOTE:** High interest programs have the potential to become oversubscribed. Applicants are strongly advised to apply **before February 1st**.

This program may be ranked for admissions purposes.

# English for Academic Purposes (EAP)

Windsor Campus **EAP1, EAP2, EAP3, EAP4, EAP5, EAP6, EAP7, EAP8**  
7 weeks per level  
Starts: January, March, May, July, September, October

St. Clair College's English for Academic Purposes (EAP) certificate program is an intensive, full-time academic pathway program. The program integrates reading, writing, listening and speaking skills with an academic focus. The curriculum is geared toward non-native speakers of English who want to improve their writing, communication and critical thinking skills, as well as cultural competency.

Incoming students take a Level Placement Test to see which level they should start in. Students then progress through the levels (a maximum of eight levels), adding to their reading, writing, listening, speaking and grammar skills. Each level is seven weeks long.

English for Academic Purposes is a preparatory program that will offer learners direct entry to most postsecondary programs at St. Clair College if they successfully complete Levels 7 and 8 with a 70% average, provided that they meet all other admission requirements. No additional tests of English language proficiency will be required.

## PROGRAM HIGHLIGHTS

- Focus is on conversation, reading, writing, grammar, pronunciation and listening skills.
- Small class sizes give students ample opportunity for individual attention and participation.
- Highly trained professors and technicians who provide supportive, personal instruction.
- Interaction with English-speaking people.
- Computer lab and audio-language lab.
- Daily use of all College facilities (Library, Internet Lab, Learning Centre, Audio-Visual Centre, gym, etc.).
- Accredited by Languages Canada.

## ADMISSION REQUIREMENTS

Placement testing.

## General Arts & Science

Windsor Campus **C862**

One Year - Ontario College Certificate

Starts: September and January

This program updates the academic skills of students still exploring their career and vocational options. The program is aimed at improving the academic foundation for future career or program choices. A career counseling component helps students to determine and prepare for further post-secondary education. The curriculum offers upgrading in English and Math. However, it is primarily social science based by offering courses that may be used as electives, as students progress through their chosen post-secondary education.

### PROGRAM HIGHLIGHTS

- Exploring a variety of courses to discover what other programs or areas of study you may be interested in.
- Smaller class sizes provide an opportunity to build rapport with fellow classmates and your professor.
- Gain valuable tools and essential employability skills needed to be successful at the college level.
- The freedom to select from a variety of elective courses that interest you the most.

### CAREER OPPORTUNITIES

Graduates of this program often continue their studies in areas of education such as Liberal Arts, Early Childhood Education, Business and many more.

### ADMISSION REQUIREMENTS

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level qualify for admissions to this program.

Mature students see Admissions Procedures on page 95.

# CAREER ADVICE STARTS **HERE**

Career Coach is a great on-line tool that will help you explore a wide variety of careers, and the College program to get you there.

Check it out at  
[stclaircollege.ca](http://stclaircollege.ca)



# CREDIT TRANSFER & PATHWAYS TO UNIVERSITY

Thanks to the online transfer system, students can see how their college credits can be transferred to other universities in Windsor and internationally. Visit [ontransfer.ca](http://ontransfer.ca) for details.

## FORMAL PATHWAY AGREEMENTS

| RECEIVING INSTITUTION  | DEGREE CREDENTIAL(S)   | ST. CLAIR PROGRAMS  |
|--|--|---|
| <b>Algoma University</b><br>Sault Ste. Marie, ON<br><a href="http://www.algomau.ca">www.algomau.ca</a>   | Bachelor of Arts<br>Bachelor of Science<br>Bachelor of Business Administration<br>Bachelor of Computer Science   | Relevant Diploma and Advanced Diploma Programs  |
| <b>Athabasca University</b><br>Athabasca, AB<br><a href="http://www.athabascau.ca">www.athabascau.ca</a>   | Bachelor of Professional Arts – Communication Studies Major  | Office Admin. Executive<br>Office Admin. Health Services  |
| <b>Boston Architectural College</b><br>Boston, MA<br><a href="http://www.the-bac.edu">www.the-bac.edu</a>  | Masters of Architecture  | Architectural Technology  |
| <b>Cape Breton University</b><br>Sydney, NS<br><a href="http://www.cbu.ca">www.cbu.ca</a>  | Bachelor of Engineering Technology <ul style="list-style-type: none"> <li>• Electronics and Controls</li> <li>• Environmental Studies</li> <li>• Manufacturing</li> <li>• Petroleum</li> </ul> | Chemical Laboratory Technology<br>Civil Eng. Technology<br>Electrical Eng. Technology – Industrial Automation<br>Mech Eng. Technology – APD<br>Power Eng. Technology – Mechanical |
| <b>Capilano University / Douglas College</b><br>North Vancouver / New Westminister, BC<br><a href="http://www.capilanou.ca">www.capilanou.ca</a><br><a href="http://www.douglascollege.ca">www.douglascollege.ca</a> | Bachelor of Performing Arts  | Music Theatre Performance   |

| RECEIVING INSTITUTION   | DEGREE CREDENTIAL(S)   | ST. CLAIR PROGRAMS   |
|---|--|--|
| <b>Central Michigan University</b><br>Mount Pleasant, MI, USA<br>www.cmich.edu        | Disney International College Program   | Hospitality- Hotel & Restaurant<br>Tourism-Travel<br>Related Business Programs   |
| <b>Charles Sturt University</b><br>New South Wales, Australia<br>www.csu.edu.au       | Bachelor of Science (Forensic Biotechnology)   | Medical Laboratory Science   |
| <b>Griffith University</b><br>Queensland, Australia<br>www.griffith.edu.au            | Bachelor of Public Relations and Communication<br>Bachelor of Business<br>Bachelor of International Business<br>Bachelor of Commerce<br>Bachelor of Engineering with Honours in Civil Engineering<br>Bachelor of Human Services<br>Bachelor of Child and Family Studies<br>Bachelor of Social Work<br>Bachelor of Arts<br>Bachelor of Engineering<br>(Electronic & Computer Engineering)<br>Bachelor of International Tourism and Hotel Management<br>Bachelor of Design<br>Bachelor of Digital Media<br>Bachelor of Journalism<br>Bachelor of Arts in Applied Theatre<br>Bachelor of Criminology and Criminal Justice | Relevant Diploma and Advanced<br>Diploma Programs  |
| <b>Institute of Technology Tralee</b><br>County Cork, Ireland<br>www.ittralee.ie      | Bachelor of Arts (Honours) in Management<br>Practise<br>Bachelor of Arts (Honours) in ECE & Care<br>Bachelor of Business (Honours) in Marketing<br>Bachelor of Arts in Travel and Tourism Management<br>Bachelor of Arts in Hotel Management<br>Bachelor of Business Accounting<br>Bachelor of Business Management   | Sports & Recreation Management<br>Hospitality - Hotel & Restaurant<br>Early Childhood Education<br>Business Administration Marketing<br>Tourism & Travel<br><br>Business Administration - Accounting<br>Business Administration - HR                                 |
| <b>Nipissing University</b><br>North Bay, ON<br>www.nipissingu.ca<br>(under revision) | Bachelor of Commerce<br>Bachelor of Business Administration  | Business Administration Advanced Diplomas  |
| <b>Seneca College</b><br>Toronto, ON<br>www.senecacollege.ca                          | Honours Bachelor of Commerce - International<br>Accounting and Finance   | Business Administration - Accounting   |
| <b>University of Detroit Mercy</b><br>Detroit, MI USA<br>www.udmercy.edu              | Bachelor of Science Major in Dental Hygiene  | Dental Hygiene   |
| <b>University of Windsor</b><br>Windsor, ON<br>www.uwindsor.ca                        | A wide variety of credit transfer opportunities<br>available leading to Bachelor Degrees in Science, Arts,<br>Communications, Mechanical Engineering, Social Work.   | Various Programs   |
| <b>Walsh College</b><br>Troy, MI USA<br>www.walshcollege.edu                          | Bachelor of Accountancy<br>Bachelor of Business Administration<br>• Accounting Processes<br>• Finance<br>• General Business<br>• Management<br>• Marketing<br>Bachelor of Science in Business Information Technology   | Business Programs  |
| <b>Wayne State University</b><br>Detroit, MI USA<br>wayne.edu                         | Bachelor of Fine Arts<br>Bachelor in Business Administration<br>• Accounting<br>• Finance<br>• Global Supply Chain Management<br>• Information Systems<br>• Management or Marketing<br>Bachelor in Business Administration in Marketing<br>Bachelor in Business Administration in Accounting<br>Bachelor in Computer Technology  | Interior Design (three-year) Advanced Diploma<br>Business Diploma<br><br>Business Marketing Diploma<br>Business Accounting Diploma<br>Computer Systems Technician (two-year)<br>Diploma<br>Computer Systems Technology - Networking<br>(three-year) Advanced Diploma |

# How do I pay for college?

St. Clair College awards \$3 million in scholarship and bursary awards annually. Find out how you qualify. Check out [stclaircollege.ca/financialaid](http://stclaircollege.ca/financialaid). Here are great ways you can fund your education:

## GETTING READY FOR COLLEGE:

- RESPS (REGISTERED EDUCATIONAL SAVINGS PLANS)
- CESGS (CANADA EDUCATION SAVINGS GRANT)
- CLB (CANADA LEARNING BOND)
- IF YOU ARE AFFILIATED WITH SERVICE CLUBS, SPORTS TEAMS OR RELIGIOUS ORGANIZATIONS SCHOLARSHIPS MAY BE AVAILABLE
- STUDENT LINES OF CREDIT FROM FINANCIAL INSTITUTIONS
- PARENT/GRANDPARENT SUPPORT
- SCHOLARSHIP PROGRAMS THROUGH YOUR EMPLOYER OR YOUR PARENT'S EMPLOYER
- PART-TIME WORK SAVINGS

## ADDITIONAL SOURCES OF FINANCIAL AID:

- OSAP (ONTARIO STUDENT ASSISTANCE PROGRAM) LOANS FOR FULL AND PART-TIME STUDIES [WWW.ONTARIO.CA/OSAP](http://WWW.ONTARIO.CA/OSAP)
- PART-TIME EMPLOYMENT AT ST. CLAIR COLLEGE (WORK STUDY PROGRAMS)
- CHECK OUT THESE WEBSITES:  
[SCHOLARSHIPSCANADA.COM](http://SCHOLARSHIPSCANADA.COM)  
[CANLEARN.COM](http://CANLEARN.COM)  
[YCONIC.COM](http://YCONIC.COM)  
[YOUTHCONNECT.CA](http://YOUTHCONNECT.CA)  
[DISABILITYAWARDS.CA](http://DISABILITYAWARDS.CA)  
[STUDENTAWARDS.COM](http://STUDENTAWARDS.COM)

## UNIQUE ST. CLAIR COLLEGE SCHOLARSHIPS:

- ACADEMIC & ENTRANCE SCHOLARSHIPS
- ATHLETICS SCHOLARSHIPS
- SAINTS GAMING SCHOLARSHIPS
- GET SKILLED (HIGH SCHOOL COMPETITION) SCHOLARSHIP
- SKILLS ONTARIO SCHOLARSHIP
- FIRST ROBOTICS SCHOLARSHIP
- TUITION BURSARIES FOR FINANCIAL NEED
- ONTARIO FIRST GENERATION BURSARY
- INDIGENOUS PSET BURSARY
- WOMEN IN TECHNOLOGY
- STUDENTS WITH DISABILITIES
- SECOND CAREER APPLICATION ASSISTANCE



# Admission Procedures

## **APPLICANTS WHO STARTED HIGH SCHOOL IN ONTARIO IN SEPTEMBER 1999 OR LATER (OSSD):**

Ontario Secondary School Diploma (OSSD) with a majority of credits at the College (C), University (U), College/University (M) or Open (O) level or equivalent.

### **OR**

Mature Student status (nineteen years of age or older as of the first day of classes and do not have an OSSD or equivalent).

## **APPLICANTS WHO STARTED HIGH SCHOOL IN ONTARIO PRIOR TO SEPTEMBER 1999 (OSIS):**

Ontario Secondary School Diploma (OSSD) with a majority of credits at the General or Advanced level or equivalent.

### **OR**

Mature student status (nineteen years of age or older as of the first day of classes and do not have an OSSD or equivalent).

## **MATURE STUDENTS**

If you are a Mature Student, you will be required to write an Admissions Test (Math and/or English) for all programs EXCEPT those that are oversubscribed OR if you can demonstrate the competency of the established required courses.

## **GED HOLDERS**

If you have a GED (General Education Development) certificate, it is equivalent to (for admission purposes) an OSSD with Grade 12 English and Grade 11 Mathematics at the general level. You will also be required to complete the program specific subjects for admission.

## **PROGRAM SPECIFIC REQUIREMENTS**

All applicants must meet program specific requirements. Please consult individual program descriptions for the specific subjects required for admission and details of any selection process.

## **OVERSUBSCRIBED PROGRAMS (APPLY BEFORE FEBRUARY 1)**

The oversubscribed programs are: Cardiovascular Technology, Dental Hygiene, Diagnostic Medical Sonography, Medical Laboratory Science, Nursing BScN, Paramedic, Practical Nursing, Respiratory Therapy and Veterinary Technician.

Applicants will be conditionally accepted into oversubscribed programs according to the following order:

- 1) Resident of Ontario
- 2) Resident of Provinces and Territories of Canada
- 3) All other applicants

For applicants to oversubscribed programs currently in high school, please note that all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into the program.

When final grades are released, applicants must meet the minimum requirement in mandatory courses.

## **HIGH INTEREST PROGRAMS**

The following high interest programs have the potential to become oversubscribed for the 2020/2021 application cycle. Applicants are advised to apply before February 1st:

- Child and Youth Care
- CICE
- Early Childhood Education
- Electromechanical Engineering Technician – Robotics
- Medical Laboratory Technician
- Occupational Therapist Assistant/Physiotherapist Assistant
- Pharmacy Technician
- Powerline Technician

## **NURSING BSCN**

For ranking purposes, St. Clair College will use the average of your Grade 12 first semester final grades in the required (U)/(M) courses. If you have not taken the required Chemistry or Biology in your first semester of Grade 12, your Grade 11 (U) science marks will be used. For additional information about admissions for the Nursing program please visit [www.stclaircollege.ca/programs/postsec/ad\\_procedures/](http://www.stclaircollege.ca/programs/postsec/ad_procedures/)

## **PHYSICAL DEMANDS REQUIREMENTS**

All programs have a “physical demands” requirement that needs to be met in order to be employable in the related industry sector. Please refer to each program web page for the list of physical demands related to each program.

## **WAIT LIST**

You may be waitlisted for a program if there are more acceptable candidates than available seats. If any of the accepted applicants decline the offer of admission or fail to register, you may be taken from the waitlist. The waitlist is for the term to which you applied; it is not carried over from one term or one application year to another.

## INTERNATIONAL STUDENTS

If you are not a Canadian citizen or landed immigrant, you will need a Canadian Study Permit to study in Canada and a Letter of Acceptance – issued by the College – in order to apply for the permit. General Diploma program admission requirements for International students are as follows:

**CANADA & USA** – High School Diploma or Transcript or equivalent

**BRITISH EDUCATION SYSTEM** – General Certificate of Education showing passes in six (6) academic subjects (including English) at the ordinary level.

**CARIBBEAN COUNTRIES (ENGLISH)** – High School Diploma or transcript or equivalent.

**WEST AFRICA (NIGERIA, GHANA, ETC.)** – WAEC (or NECO) transcript with online verifying scratch card number and PIN required.

**SOUTH ASIA (PAKISTAN, BANGLADESH, NEPAL, SRI LANKA)** – High School Diploma and grade 12 transcript. IELTS 5.5 with no individual band lower than 5.0 or TOEFL paper based test (PBT) score of 500 or internet based test (IBT) score of 61 or computer based test (CBT) score of 173.

**OTHER REGIONS** – High School diploma/graduation certificate and transcript or equivalent in original language and English translation. English proficiency requirement is TOEFL IBT 61 with no band lower than 15 or PBT score of 500 or CBT score of 173 / IELTS 5.5 with no individual band lower than 5.0.

Applicants who do not meet the TOEFL or IELTS requirement will be required to write the English proficiency test (CanTest) after arrival at the College. Students who do not pass the CanTest will need to register in the St. Clair College English for Academic Purposes (ESL) program prior to entering post-secondary programs.

**STUDENT DIRECT STREAM (SDS)** – Student Direct Stream (SDS) is available to students applying for a study permit from China, India, Vietnam and the Philippines. Students applying for SDS must first be accepted at a Canadian learning institution that is designated to host international students. In addition, they must satisfy key criteria, such as submitting proof upfront of:

- A copy of your most recent secondary or post-secondary degree, diploma or certificate and most recent transcripts.
- Tuition payment for the first year of study at a designated learning institution in Canada,
- Purchase of a Guaranteed Investment Certificate (GIC) of \$10,000,
- Completion of an upfront medical examination,
- Submit evidence of your English abilities: A valid IELTS test result (issued within the last two years) showing an overall band of 6.0 with no individual band lower than 6.0.

Please contact the International Department for details at [international@stclaircollege.ca](mailto:international@stclaircollege.ca)

Website – [www.stclaircollege.ca/international](http://www.stclaircollege.ca/international)

Registration Fee – For additional information about how to qualify for our programs and the application processes, visit [ontariocolleges.ca](http://ontariocolleges.ca) and go to APPLY, then go to information for International Application.

## Accommodation Statement

**The College will provide supports and services to all students with disabilities, both temporary and permanent, with valid supporting documentation. Interim accommodation requests will be received in good faith and can be provided pending receipt of medical documentation. Retroactive accommodations will be considered based on the unique circumstances of the individual matter. The College will give all Human Rights Code-related requests for accommodation meaningful consideration.**

**Procedure: The student is responsible to meet with a counsellor in Accessibility Services to discuss their functional limitations and accommodation needs and provide Accessibility Services with supporting documentation. Students are not required under the Ontario Human Rights Code to disclose their disability diagnosis (with the exception of Learning Disabilities) to receive accessibility supports and services and/or academic accommodations. Students are encouraged to meet with a counsellor prior to the start of a semester to provide information and arrange accommodations.**

# Tuition Fees

Fees are subject to adjustment each year. The standard tuition for 2019/2020 is indicated below. The fees are per year, unless otherwise indicated.

|                         | YEAR 1      | CONTINUING  |
|-------------------------|-------------|-------------|
| Full-time Domestic      | \$2,722.62  | \$2,573.78  |
| Full-time International | \$13,243.46 | \$12,091.86 |
| Full-time USA           | \$7,613.00  | \$7,613.00  |

## HIGH DEMAND PROGRAM TUITION:

Tuition for these programs is higher than the standard tuition.

The high demand tuition fees are as follows:

|                               | DOMESTIC    | INTERN'L |
|-------------------------------|-------------|----------|
| Cardiovascular Technology     | \$3,497.45  | N/A      |
| Collaborative Nursing         | \$5,972.33  | N/A      |
| Dental Hygiene                | \$10,735.24 | N/A      |
| Diagnostic Medical Sonography | \$5,387.70  | N/A      |
| Medical Laboratory Science    | \$3,241.98  | N/A      |
| Practical Nursing             | \$4,168.59  | N/A      |
| Respiratory Therapy           | \$3,497.46  | N/A      |

## COMPULSORY FEES (DOMESTIC):

|   | WINDSOR  | CHATHAM  |
|---|----------|----------|
| Student Buildings - Windsor Building Operating                      | \$125.00 | N/A      |
| Student Buildings - Windsor Academic Tower/Student Centre Expansion | \$100.00 | N/A      |
| Student Buildings - Chatham Building Operating                      | N/A      | \$75.00  |
| Student Buildings - Chatham Student Centre Capital                  | N/A      | \$150.00 |
| Student Buildings - Chatham - Healthplex Capital Equipment Renewal  | N/A      | \$100.00 |
| Student Achievement and Records - Graduation                        | \$35.00  | \$35.00  |
| Student Achievement and Records - Transcripts                       | \$20.00  | \$20.00  |
| Health Insurance  | \$300.00 | \$300.00 |
| Athletics & Recreation - Windsor Capital                            | \$150.00 | N/A      |
| Athletics & Recreation - Windsor Operating                          | \$175.00 | N/A      |
| Athletics & Recreation - Chatham Operating                          | N/A      | \$175.00 |
| Academic Support - Student Representative Council                   | \$112.50 | N/A      |
| Academic Support - Thames Students Incorporated                     | N/A      | \$112.50 |
| Academic Support - St. Clair College                                | \$62.50  | \$62.50  |
| Campus Safety - Windsor Campus                                      | \$25.00  | N/A      |
| Campus Safety - Chatham Campus                                      | N/A      | \$25.00  |
| Career Services   | \$20.00  | \$20.00  |
| Student ID Cards  | \$20.00  | \$20.00  |
| Health & Counseling   | \$35.00  | \$35.00  |

## COMPULSORY FEES (INTERNATIONAL):

|   | WINDSOR  | CHATHAM  |
|---|----------|----------|
| Student Buildings - Windsor Building Operating                      | \$125.00 | N/A      |
| Student Buildings - Windsor Academic Tower/Student Centre Expansion | \$100.00 | N/A      |
| Student Buildings - Chatham Building Operating                      | N/A      | \$75.00  |
| Student Buildings - Chatham Student Centre Capital                  | N/A      | \$150.00 |
| Student Buildings - Chatham - Healthplex Capital Equipment Renewal  | N/A      | \$100.00 |
| Student Achievement and Records - Graduation                        | \$35.00  | \$35.00  |
| Student Achievement and Records - Transcripts                       | \$20.00  | \$20.00  |
| Health Insurance  | \$745.00 | \$745.00 |
| Athletics & Recreation - Windsor Capital                            | \$150.00 | N/A      |

|   |          |          |
|---|----------|----------|
| Athletics & Recreation - Windsor Operating        | \$175.00 | N/A      |
| Athletics & Recreation - Chatham Operating        | N/A      | \$175.00 |
| Academic Support - Student Representative Council | \$112.50 | N/A      |
| Academic Support - Thames Students Incorporated   | N/A      | \$112.50 |
| Academic Support - St. Clair College              | \$62.50  | \$62.50  |
| Campus Safety - Windsor Campus                    | \$25.00  | N/A      |
| Campus Safety - Chatham Campus                    | N/A      | \$25.00  |
| Career Services                                   | \$20.00  | \$20.00  |
| Student ID Cards                                  | \$20.00  | \$20.00  |
| Health & Counseling                               | \$35.00  | \$35.00  |

## PROGRAM SPECIFIC MATERIAL & KIT FEES:

|  |   |
|--|---|
| Advanced Medical Esthetics               | \$1,450.00                                      |
| Architectural Technology                 | \$265.00  |
| Biomedical Engineering Technology        | Yr. 1 \$85.00<br>Yr. 2 \$70.00<br>Yr. 3 \$20.00 |
| Chemical Laboratory Technology           | \$200.00/yr.                                    |
| Civil Eng. Technology                    | \$265.00  |
| Collaborative Nursing                    | \$64.00   |
| Community & Justice Services             | \$25.00   |
| Construction Eng. Technician             | \$265.00  |
| Culinary Management                      | Yr.1 \$1,400.00<br>Yr. 2 \$500.00               |
| Dental Assisting                         | \$1,817.00                                      |
| Dental Hygiene                           | Yr.1 \$2,118.91<br>Yr.2 \$2,165.00              |
| Diagnostic Medical Sonography            | \$129.00  |
| Electrical Eng. Tech.-Ind. Automation    | Yr.1 \$250.00<br>Yr.2 \$210.00<br>Yr.3 \$30.00  |
| Electrical Techniques                    | \$575.00  |
| Electro. Eng. Technician-Robotics        | \$93.00   |
| Esthetician                              | \$1,585.00                                      |
| Fashion Design                           | Yr.1 \$659.50<br>Yr.2 \$475.00                  |
| Hairstylist                              | \$1,465.00                                      |
| Heating Refrigeration & Air Conditioning | \$620.00  |
| Horticulture Technician-Landscape        | Yr.1 \$405.00<br>Yr.2 \$20.00                   |
| International Business Management        | \$550.00  |
| Mechanical Eng. Tech. - Industrial       | \$75.00/yr.                                     |
| Mechanical Tech. - CAD/CAM               | Yr.1 \$687.00<br>Yr.2 \$75.00                   |
| Motive Power                             | \$497.00  |
| Music Theatre Performance                | \$1,800.00/yr.                                  |
| OTA/PTA                                  | \$35.00   |
| Plumbing Techniques                      | \$450.00  |
| Power Engineering Technology             | \$213.00  |
| Power Engineering Techniques             | \$213.00  |
| Power Engineering Technician             | \$213.00  |
| Powerline Technician                     | \$2,600.00                                      |
| Practical Nursing                        | \$89.00   |
| Pre-Service Fire Fighter                 | \$1100.00                                       |
| Respiratory Therapy                      | \$39.00   |
| Veterinary Technician                    | \$179.00/yr.                                    |
| Welding Techniques                       | \$315.00  |
| Woodworking Technician/Carpentry Tech.   | \$200.00/yr.                                    |

## NOTES:

Students enrolled in programs longer than two semesters/one year may be required to pay additional tuition and related fees. Other optional fees such as parking, books, late fees and deferrals are not shown. The College reserves the right to change, amend or alter fees as necessary without notice or prejudice.

Please check the website for the most current tuition and related fees.









## Remember to Apply by these Dates!

Fall Term: February 1<sup>st</sup> | Winter Term: September 15<sup>th</sup>

## It's Easy to Apply to St. Clair College.

- 1** Go to [ontariocolleges.ca](http://ontariocolleges.ca)  
Click on: Find your program  
Apply by February 1<sup>st</sup>
- 2** After February 1<sup>st</sup> you will  
receive your decision letter  
from St. Clair College.\*
- 3** Read your **Decision Email** that is  
emailed to you very carefully. It will  
give you the next steps you should  
take to confirm to St. Clair College.

Fill out the on-line application form. Make the \$95 application payment to OCAS (either on-line using VISA or M/C) or send a cheque to:

OCAS 60 Corporate Court, Guelph, ON N1G 5J3 | 1-888-892-2228

The College will continue to accept applications after the Equal Consideration Date on a first-come first-served basis. If the number of qualified applicants exceeds the number of available seats (Oversubscribed), completed applications received at [ontariocolleges.ca](http://ontariocolleges.ca) by the Equal Consideration Date (February 1<sup>st</sup>) will receive first consideration. Go to [ontariocolleges.ca](http://ontariocolleges.ca) web site and CONFIRM your program choice with St. Clair College. Remember to have your login and password with you for easy access to the Ontario Colleges website. If you have a problem call [ontariocolleges.ca](http://ontariocolleges.ca) at 1-888-892-2228 and they will confirm your choice for you.

\* If you applied to one of our OVERSUBSCRIBED programs (Cardiovascular Technology, Community Integration through Co-operative Education, Dental Hygiene, Diagnostic Medical Sonography, Medical Laboratory Science, Medical Laboratory Technician, Nursing BScN, Paramedic, Practical Nursing, Respiratory Therapy, and Veterinary Technician) or to Animation 2D/3D, Graphic Design or Music Theatre Performance, your decision letter will come out in the middle of March.



# OPEN HOUSE

Check us out on the following Open House dates!

SAT  
NOV  
**23**  
2019  
10AM - 5PM

SAT  
MAR  
**21**  
2020  
10AM - 5PM

For details go to [stclaircollege.ca](http://stclaircollege.ca)



## Windsor Campus

2000 Talbot Rd. W.  
Windsor, ON N9A 6S4  
519.972.2727

## One Riverside

1 Riverside Dr. W.  
Windsor, ON N9A 5K3  
519.972.2727

## St. Clair College Centre for the Arts

201 Riverside Dr. W.  
Windsor, ON N9A 5K4  
519.972.2727

## MediaPlex

275 Victoria Ave.  
Windsor, ON N9A 6Z8  
519.972.2727

## Chatham Campus

1001 Grand Ave. W.  
Chatham, ON N7M 5W4  
519.354.9714

## Skilled Trades Regional Training Centre

3403 St. Etienne Blvd.  
Windsor, ON N8W 5B1  
226-315-1235

Arrange a tour with one of our Saints Brigades.  
Email or call us and we'll be happy to show you around!

[tour@stclaircollege.ca](mailto:tour@stclaircollege.ca) | 519.972.2760



Windsor Campus



Zekolman School of Business & IT



Centre for the Arts



MediaPlex



Chatham Campus



Skilled Trades Regional Training Centre